



Stow • Munroe Falls Public Library  
**Foundation**

3512 Darrow Rd. • Stow, Ohio 44224  
Phone: 330-688-3295 • Fax: 330-688-0448 • [www.smfpl.org](http://www.smfpl.org)

## **Stow-Munroe Falls Library Foundation Board Member Job Description**

The purpose of the Stow-Munroe Falls Library Foundation is to develop and fund large-scale projects that benefit the library and its patrons. Funds raised allow the Foundation to complete projects in lieu of using tax-payer funds.

Board member responsibilities include:

- Collaborate with other Foundation members and appropriate Library staff to implement the Board of Trustees' long-range strategic plan
- Collaborate with Library Director and selected staff to determine priority projects for funding
- Serve as a liaison with community and professional organization to represent and advocate for the Foundation
- Collaborate with other Foundation members to plan and execute Foundation fundraising events and activities
- Seek and solicit donations from companies, organizations, and individuals for Foundation fundraisers

Board member requirements:

- Attend and participate in the Annual Meeting
- Attend and participate in monthly Board meetings and any Special Meeting called
- Serve on one or more Foundation oversight and/or fundraising committees
- Reside in Summit county

Board member terms and compensation

- Each term is three (3) years, with the option to serve a second term
- Board member positions are unpaid