

**STOW-MUNROE FALLS PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR BOARD MEETING
Monday February 20, 2017**

CALL TO ORDER

The meeting was called to order at 7:00 pm by President Shubert.

PRESENT

David Renninger, Secretary; Tom Shubert, President; Craig Mancuso, Sara Kline, Richard Bedell, Pastor Brad Jagger

OTHERS PRESENT

Doug Dotterer, Director; Linda Sutherland, Fiscal Officer

ABSENT

Christina Gary, Vice President

PUBLIC

No public present.

ACTION ITEMS

MOTION NO. 170220-1 APPROVE JANUARY 16, 2017 ORGANIZATIONAL MINUTES

Renninger moved, Bedell seconded:

RESOLVED: That the Board Minutes of January 16, 2017 organizational meeting be accepted and approved.

The roll being called on its adoption, the vote resulted as follows:

AYES: Jagger, Kline, Mancuso, Renninger, Bedell, Shubert
NAYS:

Motion carried.

MOTION NO. 170220-2 APPROVE JANUARY 16, 2017 MINUTES

Kline moved, Renninger seconded:

RESOLVED: That the Board Minutes of January 16, 2017 regular meeting be accepted and approved.

The roll being called on its adoption, the vote resulted as follows:

AYES: Kline, Mancuso, Renninger, Bedell, Jagger, Shubert

NAYS:

Motion carried.

FINANCE

MOTION NO. 170220-3 APPROVE JANUARY TREASURER’S REPORT

Kline moved, Bedell seconded:

RESOLVED: That the Board of Trustees approves the Treasurer’s Report for January 2017.

MTD BANK REPORT FOR MONTH 01-STOW-MUNROE FALLS PUB LIB

BANK	DESCRIPTION	Begin Mo Bal	MTD Deposit	MTD Withdrawal	MTD Tran In	MTD Tran Out	Balance
1	MAIN CHECKING ACCOUNT	589,264.10	107,505.37	321,556.31	0	0.00	375,213.16
2	PAYROLL CHECKING ACCOUNT	0	0	0		0	0.00
4	BUILDING PROJECT CHECKING ACCT	0	0	0	0	0	0.00
9	IMPREST FUNDS	300.00	0	0	0	0	300.00
20	CERTIFICATES OF DEPOSIT	0	0	0	0	0	0.00
21	STAR OHIO - INVESTMENTS	300,275.52	201.45	0	0.00	-	300,476.97
24	STAR OHIO BLDG - INVESTMENTS	75,591.91	50.72	0	0	0	75,642.63
29	STAR PLUS OHIO - INVESTMENTS	506,465.82	215.08	0	-	-	506,680.90
		1,471,897.35	107,972.62	321,556.31	0.00	-	1,258,313.66

The roll being called on its adoption, the vote resulted as follows:

AYES: Mancuso, Renninger, Bedell, Jagger, Kline, Shubert

NAYS:

Motion carried.

MOTION NO. 170220-4 ACKNOWLEDGE 2017 LOCAL TAXES: REAL/PERSONAL AND STATE SOURCES: HOMESTEAD ROLLBACK

Kline moved, Renninger seconded:

RESOLVED: That the Board of Trustees acknowledges an increase of \$14,944.00 in 2017 Local Taxes: Real and State Sources (\$7,472): Homestead Rollback (\$7,472) per Summit County Budget Commission Certification of Tax Levy – revised estimate dated February 6, 2017 from the Summit County Fiscal Office stating:

Local Taxes:	
Real	\$1,622,635
State Sources:	
Homestead, Rollback	<u>\$ 201,115</u>
Total	\$1,823,750 (See copy attached.)

The roll being called on its adoption, the vote resulted as follows:

AYES: Renninger, Bedell, Jagger, Kline, Mancuso, Shubert

NAYS:

Motion carried.

PROGRAM

DIRECTOR’S REPORT

MOTION NO. 170220-5 ACCEPT THE DIRECTOR’S REPORT

Mancuso moved, Kline seconded:

RESOLVED: That the Board of Trustees accepts the written Director’s report for the months of January/February 2017.

Mr. Dotterer stated the following:

- Community Room is almost complete
- Library Donor is updating the Staff Restrooms
- Investigating the option of offering portable Wi Fi Hot Spots to the public

The roll being called on its adoption, the vote resulted as follows:

AYES: Bedell, Jagger, Kline, Mancuso, Renninger, Shubert

NAYS:

Motion carried.

DISCUSSION ITEMS

No discussion items.

BOARD COMMITTEES

BUILDING & GROUNDS

Ms. Kline stated the Building & Grounds Committee met February 13, 2017 to discuss the following:

- a. Roof located over the second floor
- b. Parking Lot Replacement Project

Mrs. Kline stated the Building & Grounds Committee recommends:

MOTION NO. 170220-6 POSTPONE PARKING LOT EXPANSION PROJECT

RESOLVED: That the Board of Trustees postpones the Parking Lot Project and Expansion.

Mrs. Sutherland, Fiscal Officer stated she would notify all the Contractors who submitted a Bid by mail.

The roll being called on its adoption, the vote resulted as follows:

AYES: Jagger, Kline, Mancuso, Renninger, Bedell, Shubert

NAYS:

Motion carried.

Mrs. Kline stated the Building and Grounds Committee reviewed the Visual Roof Analysis of the upper main roof on the library, and it is apparent that the upper main roof is in failure mode, and is at risk of catastrophic failure from a less than code standard wind event.

The Building and Grounds Committee recommends:

MOTION NO. 170220-7 APPROVE TO HIRE ROOFTEC, INC

RESOLVED: That the Board of Trustees approves to hire RoofTec, Inc as a project manager at a cost not to exceed \$18,225.00.

The roll being called on its adoption, the vote resulted as follows:

AYES: Kline, Mancuso, Renninger, Bedell, Jagger, Shubert

NAYS:

Motion carried.

MOTION NO. 170220-8 APPROVE GEOPFERT COMPANY PROPOSAL

RESOLVED: That the Board of Trustees approves the Geopfert Company proposal to replace the four (4) HVAC units located on the upper main roof at a cost of \$128,225.00.

The roll being called on its adoption, the vote resulted as follows:

AYES: Mancuso, Renninger, Bedell, Jagger, Kline, Shubert

NAYS:

Motion carried.

FINANCE

Mr. Bedell stated the Finance Committee met prior to the Board meeting and the good news is there is money in the bank.

HUMAN RESOURCES

Mr. Mancuso stated nothing to report.

LEGISLATION/RULES

Mrs. Sutherland stated nothing to report.

LONG RANGE PLANNING

Mr. Renninger stated nothing to report.

TECHNOLOGY

Mr. Shubert stated nothing to report.

RECORDS COMMISSION

Mr. Shubert stated nothing to report.

NEW BUSINESS

Mr. Shubert stated the owner of the property at 3569 Elm Road, Stow, Ohio has rescinded the offer to the Library to purchase the property at this time. Mr. Shubert was informed that when the property does become available the library will be notified.

MOTION NO. 170220-9 AJOURNMENT

Jagger moved, Mancuso seconded to adjourn the meeting at 7:55pm.

All were in favor.

Motion carried.

Secretary

Board President

Fiscal Officer

SUMMIT COUNTY BUDGET COMMISSION CERTIFICATION OF TAX LEVY
(ORC Sections 5705.34 & 5706.35)

POLITICAL ENTITY: **STOW-MUNROE FALLS LIBRARY (Summit & Portage Counties)**
REVISED ESTIMATE

Tax Year 2016/Collection Year 2017

THE VALUATIONS AND TAX RATES REFLECT TAX YEAR 2016 COLLECTION YEAR 2017

LEVIES INSIDE AND OUTSIDE 10 MILL LIMITATION, INCLUSIVE OF DEBT LEVIES

Date: February 6, 2017

1. RESIAG REAL VALUE	SUMMIT	*PORTAGE	TOTAL
	701,643,260	3,637,970	705,281,230
2. OTHER REAL VALUE	195,249,990	27,400	195,276,490
3. TOTAL RESIAG & OTHER REAL VALUE	896,893,250	3,665,370	900,558,620
4. PUBLIC UTILITY PERSONAL VALUE	13,875,280	55,610	13,930,890
5. TOTAL REAL & PUBLIC UTILITY VALUE	910,768,530	3,720,980	914,489,510

THIS ESTIMATE REFLECTS LESS THE PENDING EXEMPTION ASSESSED VALUATION FOR THE 2013 COLLECTION YEAR

2013 COLLECTION YEAR
PENDING EXEMPTION ASSESSED VALUATION
OTHER REAL, PERSONAL, PUBLIC UTILITY
2,455,160

TOTAL REAL & PUBLIC UTILITY VALUE
912,085,820

FUND TYPE CL FUND #	PURPOSE	Authorized by the Voters in MUNICIPALITY	Number of Years Lay to Run	Tax Year Begin/Ends	Collection Year Begin/Ends	Maximum Rate Authorized to Be Levied	REDUCTION FACTOR	EFFECTIVE RATE TO BE LEVIED		RESIAG OTHER	RESIAG OTHER	PUBLIC UTILITY	TOTAL	ROLL BACK
								RESIAG	OTHER					
GENERAL 01 00	Current Expense	05/04/10	Cont.	10/NA	11/NA	2.00	0.000299 0.000000	1.998402 2.000000			\$385,647	\$27,862	\$1,823,750	Y
TOTALS						2.00		1.998402 2.000000		\$385,647	\$27,862	\$1,823,750		

NOTE: The ROLLBACK column added to this certificate represents the recently passed state budget, beginning with tax year 2013 the ten and two and one-half percent rollbacks will no longer apply to new levies that are enacted after the August 2013 election. These non-qualifying levies include additional levies, the increase portion of renewal with increase levies, and the full effective millage of replacement levies. Levies that will continue to qualify for application of the rollbacks are levies approved as of before the August 2013 election, vote and charter millage as they appear on the 2013 tax list, renewals of qualified levies, and the substitute of qualified school district emergency levies under Revised Code section 3102.19B. In this column the 'Y' indicates the levy qualifies for the 10% and 2 1/2% rollback. The 'N' indicates the levy does not qualify for the 10% and 2 1/2% rollback.