

**STOW-MUNROE FALLS PUBLIC LIBRARY
BOARD OF TRUSTEES
ORGANIZATIONAL BOARD MEETING
Monday January 18, 2016**

CALL TO ORDER

The meeting was called to order at 6:32 pm by Vice President Tom Shubert

PRESENT

Christina Gary, Vice President; Tom Shubert, President; Craig Mancuso, Sara Drew, Richard Bedell

ABSENT

Pastor Brad Jagger, David Renninger, Secretary

OTHERS PRESENT

Doug Dotterer, Director, Linda Sutherland, Fiscal Officer

PUBLIC

Gerry Bettio, Board Member Stow-Munroe Falls City Schools

SWEARING IN OF THE BOARD OFFICERS FOR 2015

Gerry Bettio, Board Member Stow-Munroe Falls City Schools swore in the Stow-Munroe Falls Public Library Board Officers for 2016: Tom Shubert, President; Christina Gary, Vice President; and the new Library Trustee: Richard P. Bedell, CPA. Swearing in of David Renninger, Secretary will take place at a later date. Please see attached copies.

ACTION ITEMS

MOTION NO. 160118-1 AUTHORIZATION OF EXPENDITURES BY DIRECTOR

Drew moved, Gary seconded:

RESOLVED: That the Library Board of Trustees authorizes the Director to purchase library materials, supplies, equipment, and services for the fiscal year 2016, as funds are appropriated.

The roll being called on its adoption, the vote resulted as follows:

AYES: Bedell, Gary, Mancuso, Drew, Shubert

NAYS:

Motion carried.

MOTION NO. 160118-2 AUTHORIZATION OF EXPENDITURES BY FISCAL OFFICER

Mancuso moved, Drew seconded:

RESOLVED: That the Library Board of Trustees authorizes the Fiscal Officer to pay the library utilities, contracted services, and employee wages for the fiscal year 2016.

The roll being called on its adoption, the vote resulted as follows:

AYES: Gary, Mancuso, Bedell, Drew, Shubert

NAYS:

Motion carried.

OTHER

MOTION NO. 160118-3 APPOINTMENT OF DEPUTY FISCAL OFFICER

Gary moved, Drew seconded:

RESOLVED: That the Library Board of Trustees appoints Jennifer Hale as Deputy Fiscal Officer of Stow-Munroe Falls Public Library for the year 2016.

The roll being called on its adoption, the vote resulted as follows:

AYES: Mancuso, Bedell, Drew, Gary, Shubert

NAYS:

Motion carried.

MOTION NO. 160118-4 APPOINT TRUSTEE TO LIBRARY FOUNDATION BOARD

Drew moved, Gary seconded:

RESOLVED: That the Library Board of Trustees appoints David Renninger; as the trustee representative to the Stow-Munroe Falls Library Foundation Board for the year 2016.

The roll being called on its adoption, the vote resulted as follows:

AYES: Mancuso, Bedell, Drew, Gary, Shubert

NAYS:

Motion carried.

MOTION NO. 160118-5 AJOURNMENT

Mancuso moved, Gary seconded to adjourn the meeting at 6:40pm.

All were in favor.

Motion carried.

Secretary

Board President

Linda Sutherland
Fiscal Officer

**INSTALLATION OF OFFICERS
STOW-MUNROE FALLS PUBLIC LIBRARY
Board of Trustees**

(To be sworn in by a member of the Board of Education)

Ask: Would the new officers for the Board of Trustees please come forward?
Please answer "I do" after the following question.

Do you acknowledge that your role as a trustee is to contribute to defining the organization's mission and governing the fulfillment of that mission and carry out the functions of the office of trustee as specified in the organization by-laws and policies.

And that your role as a trustee will focus on the development of broad policies that govern the implementation of the institutional plans and purposes. This role is separate and distinct from the role of the Director to whom is delegated the responsibility of determining the means of implementation of Board policies.

Answer: I do

Ask: Please answer "I will" after the following statement of commitment.

I will exercise the duties and responsibilities of this office with integrity, collegiality and due care.

Answer: I will

Ask:

Secretary _____, you have been given the important office of Secretary for the Library Board and are responsible for keeping good, precise minutes. The accuracy of your office will insure the memory of this organization and serve as part of its history. Do you willing accept your responsibility? If so, please say "I will".

Vice-President **Christina Gary**, you must be ready to assume the office of President in his/her absence. This means you must be thoroughly familiar with the progress and concerns of this organization. You must coordinate your efforts with the efforts of the president, thus promoting harmony in all activities. Are you willing to accept this challenge? If so, please say "I will".

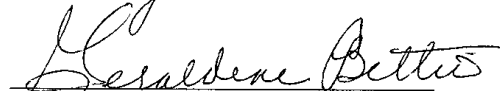
President **Thomas Shubert**, you have been given the highest honor the library can bestow on any trustee. It will be your wisdom, justice, dependability, and incentive that will stimulate and encourage progress. It will be your duty to preside at all meetings and represent the library in fellowship and harmony. Are you willing to accept this honor? If so, please say "I do".

LIBRARY TRUSTEE OATH OF OFFICE

The following oral oath of office may be administered by a board member, clerk of the board or any person authorized by law to administer oaths:

“Do you **Richard Bedell**, solemnly swear (or affirm) that you will support the Constitution of the United States and the constitution of the state of Ohio; and that you will faithfully and impartially discharge your duties as a member of the board of trustees of the Stow-Munroe Falls Public Library, Summit County, Ohio to the best of your ability, and in accordance with the laws now in effect and hereinafter to be enacted, during your term of office. (The answer is: “I do.”)

SWORN TO AND SUBSCRIBED BEFORE ME, THIS Jan 18, 2016.



Signature
Stow-Munroe Falls School Board
Member