

STOW-MUNROE FALLS PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR BOARD MEETING
Monday October 17, 2016

CALL TO ORDER

The meeting was called to order at 7:01pm by President Tom Shubert.

PRESENT

Christina Gary, Vice President; Craig Mancuso, David Renninger, Secretary; Tom Shubert, President; Sara Kline, Pastor Brad Jagger, Rich Bedell

ABSENT

OTHERS PRESENT

Doug Dotterer, Director, Linda Sutherland, Fiscal Officer

PUBLIC

No public comment.

MINUTES

MOTION NO. 161017-1 APPROVE SEPTEMBER 19, 2016 MINUTES

Gary moved, Bedell seconded:

RESOLVED: That the Board Minutes of September 19, 2016 regular meeting be accepted and approved.

The roll being called on its adoption, the vote resulted as follows:

AYES: Gary, Jagger, Kline, Mancuso, Renninger, Bedell, Shubert

NAYS:

Motion carried.

FINANCE

MOTION NO. 161017-2 APPROVE SEPTEMBER TREASURER’S REPORT

Gary moved, Kline seconded:

RESOLVED: That the Board of Trustees approves the Treasurer’s Report for September 2016.

MTD BANK REPORT FOR MONTH 9-STOW-MUNROE FALLS PUB LIB

BANK	DESCRIPTION	Begin Mo Bal	MTD Deposit	MTD Withdrawal	MTD Tran In	MTD Tran Out	Balance
1	MAIN CHECKING ACCOUNT	559,426.59	487,563.32	201,430.28	0	0.00	845,559.63
2	PAYROLL CHECKING ACCOUNT	0	0	0		0	0.00
4	BUILDING PROJECT CHECKING ACCT	0	0	0	0	0	0.00
9	IMPREST FUNDS	300.00	0	0	0	0	300.00
20	CERTIFICATES OF DEPOSIT	0	0	0	0	0	0.00
21	STAR OHIO - INVESTMENTS	299,610.95	144.46	0	0.00	-	299,755.41
24	STAR OHIO BLDG - INVESTMENTS	75,424.60	36.37	0	0	0	75,460.97
29	STAR PLUS OHIO - INVESTMENTS	505,789.00	166.51	0	-	-	505,955.51
		1,440,551.14	487,910.66	201,430.28	0.00	-	1,727,031.52

The roll being called on its adoption, the vote resulted as follows:

AYES: Jagger, Kline, Mancuso, Renninger, Bedell, Gary, Shubert

NAYS:

Motion carried.

MOTION NO. 161017-3 ADVANCES OF LOCAL TAXES

Kline moved, Gary seconded:

RESOLVED: Now, therefore be it resolved by the Board of Trustees of the Stow-Munroe Falls Public Library:

Section I. That the Auditor of Summit County be, and she is hereby, requested to issue an order to the Treasurer of Summit County to pay the Fiscal Officer of this Library Board such funds as may be available for distribution by said County Treasurer.

Section II. That the Fiscal Officer be, and she is hereby, authorized to sign the necessary documents to secure such advances and also the secondary documents to secure the semi-annual settlement with the County Treasurer during the calendar year 2017.

Section III. That the authorization herein conferred shall extend to any advances that may be requested during the calendar year 2017.

Section IV. That the Fiscal Officer of the Library Board be, and she is hereby, authorized and directed to certify and send a copy of this resolution to the County Auditor as may be necessary to make this resolution effective.

The roll being called on its adoption, the vote resulted as follows:

AYES: Kline, Mancuso, Renninger, Bedell, Gary, Jagger, Shubert

NAYS:

Motion carried.

**MOTION NO. 161017-4 ACCEPT SUMMIT COUNTY BUDGET COMMISSION
CERTIFICATION**

Jaggar moved, Mancuso seconded:

RESOLVED: That the Board of Trustees accepts the amounts and rates as determined by the Budget Commission, as shown on the tax levy certificate. Please see attached copy.

The roll being called on its adoption, the vote resulted as follows:

AYES: Mancuso, Renninger, Bedell, Gary, Jagger, Kline, Shubert

NAYS:

Motion carried.

PROGRAM

DIRECTOR'S REPORT

MOTION NO. 161017-5 ACCEPT DIRECTOR'S REPORT

Mancuso moved, Gary seconded:

RESOLVED: That the Board of Trustees accepts the written Director's report for the months of September/October 2016.

Mr. Dotterer invited the Library Trustees to the Volunteer Breakfast on Thursday October 27, 2016.

Mr. Dotterer informed the Library Trustees that the trees will be removed in the Spring prior to the parking lot project.

The roll being called on its adoption, the vote resulted as follows:

AYES: Renninger, Bedell, Gary, Jagger, Kline, Mancuso, Shubert

NAYS:

Motion carried.

DISCUSSION ITEMS

There are no discussion items.

BOARD COMMITTEES

BUILDING & GROUNDS

Mrs. Kline stated nothing to report.

FINANCE

Mrs. Gary stated the Finance Committee met prior to the Library Board meeting and everything is in order.

HUMAN RESOURCES

Mr. Mancuso stated the evaluations for the Director and Fiscal Officer will be distributed in November and to be completed by the December Library Trustees meeting.

LEGISLATION/RULES

Mrs. Gary stated nothing to report.

LONG RANGE PLANNING

Mr. Renninger stated there will be no Long Range Planning Committee Meeting until after the Parking Lot Project is completed.

TECHNOLOGY

Mr. Shubert stated nothing to report.

RECORDS COMMISSION

Mr. Shubert stated the Records Commission Committee met prior to the Board meeting.

Mr. Shubert stated the Records Commission Committee recommends:

MOTION NO. 161017-6 APPROVE RC-3 FORM

RESOLVED: That the Board of Trustees approves the RC-3 Form - Schedule of Records Retention and Disposition. Please see attached copy attached.

The Fiscal Officer will submit the RC-3 form to the Ohio Historical Society.

The roll being called on its adoption, the vote resulted as follows:

AYES: Bedell, Gary, Jagger, Kline, Mancuso, Renninger, Shubert

NAYS:

Motion carried.

NEW BUSINESS

Mr. Shubert appointed, Sara Kline, Chair and Brad Jagger as members of the Nominating Committee for Officers on the Stow-Munroe Falls Public Library Board of Trustees for 2017.

MOTION NO. 161017-7 MOTION TO ADJOURN TO EXECUTIVE SESSION

Renninger moved, Kline seconded:

RESOLVED: The Board of Trustees moves to adjourn into executive session to discuss security matters.

The roll being called on its adoption, the vote resulted as follows:

AYES: Gary, Jagger, Kline, Mancuso, Renninger, Bedell, Shubert

NAYS:

Motion carried.

MOTION NO. 161017-8 MOTION TO RETURN TO OPEN SESSION

Gary moved, Mancuso seconded:

RESOLVED: That the Board of Trustees moves to returns to open session.

The roll being called on its adoption, the vote resulted as follows:

AYES: Jagger, Kline, Mancuso, Renninger, Bedell, Gary, Shubert

NAYS:

Motion carried.

MOTION NO. 161017-9 MOTION TO RELEASE INFORMATION

Kline moved, Mancuso seconded:

RESOLVED: The Board of Trustees instructs the Executive Director to release all pertinent information to the appropriate law enforcement authorities relative to the security concern.

The roll being called on its adoption, the vote resulted as follows:

AYES: Mancuso, Renninger, Bedell, Shubert

NAYS: Kline, Gary, Jagger

Motion carried.

MOTION NO. 161017-10 MOTION TO ADJOURN TO EXECUTIVE SESSION

Gary moved, Mancuso seconded:

RESOLVED: The Board of Trustees moves to adjourn into executive session to discuss salary adjustment.

The roll being called on its adoption, the vote resulted as follows:

AYES: Mancuso, Renninger, Bedell, Gary, Jagger, Kline, Shubert

NAYS:

Motion carried.

MOTION NO. 161017-11 MOTION TO RETURN TO OPEN SESSION

Gary moved, Mancuso seconded:

RESOLVED: That the Board of Trustees moves to returns to open session.

The roll being called on its adoption, the vote resulted as follows:

AYES: Renninger, Bedell, Gary, Jagger, Kline, Mancuso, Shubert

NAYS:

Motion carried.

MOTION NO. 161017-12 MOTION REFERRING THE COMPENSATION TO HUMAN RESOURCES

Kline moved, Renninger seconded:

RESOLVED: That the Board of Trustees moves to refer employee compensation to the Human Resources Committee for further consideration.

The roll being called on its adoption, the vote resulted as follows:

AYES: Bedell, Gary, Jagger, Kline, Mancuso, Renninger, Shubert

NAYS:

Motion carried.

MOTION NO. 161017-13 ADJOURNMENT

Jagger moved, Bedell seconded to adjourn the meeting at 8:45pm.

All were in favor.

Motion carried.

Secretary

Board President

Linda Sutherland
Fiscal Officer

SUMMIT COUNTY BUDGET COMMISSION CERTIFICATION OF TAX LEVY
(ORC Sections 5705.34 & 5705.35)

POLITICAL ENTITY: **STOW/MUNROE FALLS LIBRARY (Summit & Portage Counties)**
ESTIMATE

	RESIAG REAL VALUE	PORTAGE	TOTAL
1. RESIAG REAL VALUE	897,619,510	3,659,300	701,279,110
2. OTHER REAL VALUE	190,835,230	27,500	190,862,730
3. TOTAL RESIAG & OTHER REAL VALUE	888,455,940	3,686,800	892,141,840
4. PUBLIC UTILITY PERSONAL VALUE	12,869,180	51,690	12,920,870
5. TOTAL REAL & PUBLIC UTILITY VALUE	901,324,220	3,738,490	905,062,710

Tax Year 2016/Collection Year 2017

THE VALUATIONS AND TAX RATES REFLECT TAX YEAR 2015/COLLECTION YEAR 2016

LEVIES INSIDE and OUTSIDE 10 MILL LIMITATION, INCLUSIVE OF DEBT LEVIES

Date: September 15, 2016

FUND TYPE CL FUND #	PURPOSE	Authorized by the Voters on ballot MO/DA/YR	Number of Years Levy to Run	Tax Year Collection Year	Maximum Rate Authorized to be Levied	REDUCTION FACTOR	EFFECTIVE RATE TO BE BELIEVED		RESIAG OTHER	OTHER	PUBLIC UTILITY	TOTAL	ROLL BACK
							RESIAG	OTHER					
GENERAL 0100	Current Expense	Replaces/Inc. 05/04/10	Cont.	10NA	2.00	0.000000 0.003456	2.000000 1.993088	\$1,402,558	\$380,406	\$25,842	\$1,808,806	Y	
TOTALS					2.00		2.000000 1.993088	\$1,402,558	\$380,406	\$25,842	\$1,808,806		

*Stow Munroe Falls CSD

NOTE: The ROLLBACK column added to this certificate represents the recently passed state budget, beginning with tax year 2015 the ten and one-half percent rollback will no longer apply to new levies that are adopted after the August 2013 election. The rollback will only apply to existing levies that were adopted or before the August 2013 election. Levies and charter millage as they appear on the 2013 tax list, renewals of qualified levies, and the substitute of qualified school district emergency levies under Revised Code section 5705.195. In this column the Y indicates the levy qualifies for the 10% and 2.12% rollback. The N indicates the levy does not qualify for the 10% and 2.12% rollback.

