

**STOW-MUNROE FALLS PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR BOARD MEETING
Monday September 19, 2016**

CALL TO ORDER

The meeting was called to order at 7:11 pm by President Tom Shubert.

PRESENT

Christina Gary, Vice President; Craig Mancuso, David Renninger, Secretary; Tom Shubert, President; Sara Kline, Pastor Brad Jagger, Rich Bedell

ABSENT

OTHERS PRESENT

Doug Dotterer, Director; Linda Sutherland, Fiscal Officer

PUBLIC

No public.

MINUTES

MOTION NO. 160919-1 APPROVE AUGUST 15, 2016 MINUTES

Renninger moved, Kline seconded:

RESOLVED: That the Board Minutes of August 15, 2016 regular meeting be accepted and approved.

The roll being called on its adoption, the vote resulted as follows:

AYES: Gary, Jagger, Kline, Mancuso, Renninger, Bedell, Shubert

NAYS:

Motion carried.

FINANCE

MOTION NO. 160919-2 APPROVE AUGUST TREASURER'S REPORT

Gary moved, Kline seconded:

RESOLVED: That the Board of Trustees approves the Treasurer's Report for August 2016.

MTD BANK REPORT FOR MONTH 8-STOW-MUNROE FALLS PUB LIB

BANK	DESCRIPTION	Begin Mo Bal	MTD Deposit	MTD Withdrawal	MTD Tran In	MTD Tran Out	Balance
1	MAIN CHECKING ACCOUNT	515,841.48	218,857.94	175,272.83	0	0.00	559,426.59
2	PAYROLL CHECKING ACCOUNT	0	0	0		0	0.00
4	BUILDING PROJECT CHECKING ACCT	0	0	0	0	0	0.00
9	IMPREST FUNDS	300.00	0	0	0	0	300.00
20	CERTIFICATES OF DEPOSIT	0	0	0	0	0	0.00
21	STAR OHIO - INVESTMENTS	299,472.22	138.73	0	0.00	-	299,610.95
24	STAR OHIO BLDG - INVESTMENTS	75,389.68	34.92	0	0	0	75,424.60
29	STAR PLUS OHIO - INVESTMENTS	505,617.26	171.74	0	-	-	505,789.00
		1,396,620.64	219,203.33	175,272.83	0.00	-	1,440,551.14

The roll being called on its adoption, the vote resulted as follows:

AYES: Jagger, Kline, Mancuso, Renninger, Bedell, Gary, Shubert

NAYS:

Motion carried.

MOTION NO. 160919-3 ACKNOWLEDGE OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES

Kline moved, Renninger seconded:

RESOLVED: That the Board of Trustees acknowledges a decrease of \$24,987.16 in 2016 public library funds per Official Certificate of Estimated Resources dated June 22, 2016. (See copy attached.)

The roll being called on its adoption, the vote resulted as follows:

AYES: Kline, Mancuso, Renninger, Bedell, Gary, Jagger, Shubert

NAYS:

Motion carried.

DISCUSSION ITEMS

There were no discussion items.

PROGRAM

DIRECTOR’S REPORT

MOTION NO. 160919-4 ACCEPT DIRECTOR’S REPORT

Mancuso moved, Kline seconded:

RESOLVED: That the Board of Trustees accepts the written Director’s report for the months of August and September 2016.

Mr. Dotterer stated the following:

- Mrs. Barb Beiling, Friends of the Library made a donation to the Akron Community Foundation in honor of the wonderful staff at the Stow-Munroe Falls Public Library.
- He received a letter from the Kenna Family thanking the library for the Playaway Launchpad and Kindle Fire that they won in the Summer Reading Program.
- Stow Munroe Falls Public Library Foundation is receiving donations for the 2017 Dessert Extravaganza.
- Stow Munroe Falls Public Library Foundation raised \$338.00 from the Mum Sale they held at the Stow-Munroe Falls Public Library.

Mr. Shubert requested the Director to have the Parking Lot Bid Documents completed for the December Board Meeting.

The roll being called on its adoption, the vote resulted as follows:

AYES: Mancuso, Renninger, Bedell, Gary, Jagger, Kline, Shubert

NAYS:

Motion carried.

BOARD COMMITTEES

BUILDING & GROUNDS

Mrs. Kline stated nothing to report.

FINANCE

Mrs. Gary stated the Finance Committee met prior to the Board meeting. Mrs. Gary stated the Finance Committee reviewed the revenue and expenditures for 2016 and everything is in order. Mrs. Gary stated there is a Special Finance Committee Meeting on October 6, 2016 to discuss Salary Adjustments.

Mrs. Gary stated the Finance Committee recommends the following:

MOTION NO. 160919-5 APPROVE SIMPLEX GRINNELL QUOTATION

RESOLVED: That the Board of Trustees approves the Simplex Grinnell Quotation in the amount of \$9,597.00 plus \$1,500.00 for any additional charges that may arise.

This quotation is for the 4020 Panel Replacement/Upgrade. Repair parts are not available for this existing Simplex 4020 panel. SimplexGrinnell is proposing upgrading the current fire alarm control panel to a new SimplexGrinnell 4100ES addressable fire alarm control panel with voice. All of the existing 25 year old addressable smoke detectors, addressable duct smoke detectors, manual pull stations and other connections shall remain as currently installed. The roll being called on its adoption, the vote resulted as follows:

AYES: Renninger, Bedell, Gary, Jagger, Kline, Mancuso, Shubert

NAYS:

Motion carried.

HUMAN RESOURCES

Mr. Mancuso stated nothing to report.

LEGISLATION/RULES

LONG RANGE PLANNING

Mr. Renninger stated nothing to report.

TECHNOLOGY

Mr. Shubert stated nothing to report.

RECORDS COMMISSION

Mrs. Sutherland stated the Records Commission Committee will meet prior to the October Library Board Meeting.

NEW BUSINESS

Mr. Dotterer stated the new light poles that will be replaced during the parking lot project at the library will be similar to the light poles at the Marhofer Car Dealership.

MOTION NO. 160919-6 ADJOURNMENT

Mancuso moved, Jagger seconded to adjourn the meeting at 7:35pm.

All were in favor.

Motion carried.

Secretary

Board President

Linda Sutherland
Fiscal Officer

AMENDMENT 2
 Amended: from ODT Public Library
 Fund entitlement estimate
 dated June 22, 2016.

Akron, Ohio
 August 1, 2016

AMENDED
 OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES
 Revised Code, Section 5705.35

STOW MUNROE FALLS PUBLIC LIBRARY

The Budget Commission of Summit County, Ohio, hereby makes
 this Certificate for the Fiscal Year beginning January 1, 2016,
 which shall govern the total of appropriations by fund.

FUND TYPE Fund Class Fund Name	ACTUAL UNENCUMBERED BALANCE January 1, 2016	PT=Property Tax: real estate, personal property, homestead and rollback. LG=Library Local Government (Public Library Fund). TR=Transfer-in O=Other revenue	TOTAL ESTIMATED AVAILABLE RESOURCES
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GOVERNMENTAL TYPE

101 General	1,019,200.13	1,808,806.00 1,108,275.74	PT LG	100,000.00	O					4,036,281.87
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SPECIAL REVENUE

Target	82.51									82.51
	0.00									0.00
Accumulated Benefits	64,000.00									64,000.00
TOTAL SPECIAL REVENUE	64,082.51	0.00		0.00		0.00		0.00		64,082.51

CAPITAL PROJECT

401 Building	50,523.23							0.00	O	50,523.23
										0.00
TOTAL CAPITAL PROJECT	50,523.23	0.00		0.00		0.00		0.00		50,523.23

FIDUCIARY

TRUST and AGENCY

	0.00									0.00
	0.00									0.00
TOTAL TRUST and AGENCY	0.00	0.00		0.00		0.00		0.00		0.00

ALL FUNDS	1,133,805.87	2,917,081.74		100,000.00		0.00		0.00		4,150,887.61
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The Budget Commission further certifies that its action on the foregoing budget and Tax Equalization estimate of the rate of each tax necessary to be levied within and without the 10 mill limitation is set forth in the proper columns of Schedule B, and the total amount approved for each fund must govern the amount of appropriation from such fund.

This Certificate has been Approved
 by the Summit County Fiscal Office

August 1, 2016
 Date



Joshua A. Brickner
 Joshua A. Brickner
 Secretary of Budget Commission