

**STOW-MUNROE FALLS PUBLIC LIBRARY**  
**BOARD OF TRUSTEES**  
**REGULAR BOARD MEETING**  
**Monday September 17, 2012**

**CALL TO ORDER**

The meeting was called to order at 7:02 pm by President Renninger.

**PRESENT**

Christina Gary, Craig Mancuso, Secretary; David Renninger, President; Tom Shubert, Vice President; Ken Gessford, Ron Antal, Rick Archer

**ABSENT**

**OTHERS PRESENT**

Doug Dotterer, Director, Linda Sutherland, Fiscal Officer

**PUBLIC**

**MINUTES**

**MOTION NO. 120917-1 APPROVE August 20, 2012 MINUTES**

Archer moved, Antal seconded:

RESOLVED: That the Board Minutes of August 20, 2012 regular meeting be accepted and approved.

All were in favor.

Motion carried.

**FINANCE**

**MOTION NO. 120917-2 APPROVE AUGUST TREASURER’S REPORT**

Shubert moved, Mancuso seconded:

RESOLVED: That the Board of Trustees approves the Treasurer’s Report for August 2012.

MTD BANK REPORT FOR MONTH 08-STOW-MUNROE FALLS PUB LIB

BANK	DESCRIPTION	Begin Mo Bal	MTD Deposit	MTD Withdrawal	MTD Tran In	MTD Tran Out	Balance
1	MAIN CHECKING ACCOUNT	659,856.49	80,469.35	207,096.98	0	0.00	533,228.86
2	PAYROLL CHECKING ACCOUNT	0	0	0	0	0	0.00
4	BUILDING PROJECT CHECKING ACCT	0	0	0	0	0	0.00
9	IMPREST FUNDS	300.00	0	0	0	0	300.00
20	CERTIFICATES OF DEPOSIT	0	0	0	0	0	0.00
21	STAR OHIO - INVESTMENTS	598,681.90	47.24	0	0.00	0	598,729.14
24	STAR OHIO BLDG - INVESTMENTS	274,912.19	21.69	0	0	0	274,933.88
		<b>1,533,750.58</b>	<b>80,538.28</b>	<b>207,096.98</b>	<b>0.00</b>	<b>0.00</b>	<b>1,407,191.88</b>

The roll being called on its adoption, the vote resulted as follows:

AYES: Gary, Gessford, Mancuso, Shubert, Antal, Archer, Renninger

NAYS:

Motion carried.

**PROGRAM**

DIRECTOR’S REPORT

**MOTION NO. 120917-3 ACCEPT DIRECTOR’S REPORT**

Archer moved, Gary seconded:

RESOLVED: That the Board of Trustees accepts the written Director’s report for the month of August 2012.

All were in favor.

Motion carried.

## **DISCUSSION ITEMS**

Mrs. Sutherland informed the Library Board that Mr. Archer has completed his term as a Library Trustee. Mrs. Sutherland stated she will notify the Stow-Munroe Falls City Schools and post signage for the Library Trustee position throughout the library.

Mrs. Sutherland informed the Library Board that the Annual Summit County Library Trustees Council meeting will take place at the Cuyahoga Falls Library on October 4, 2012 at 7:00pm. Mrs. Gary and Mrs. Sutherland will attend the meeting.

## **BOARD COMMITTEES**

### **BUILDING & GROUNDS**

Mr. Gessford stated the work on Bert's Garden and the walkway located at the front of the Library is close to completion.

### **FINANCE**

Mr. Archer stated the Finance Committee met prior to the Board meeting. Mr. Archer stated the expenditure spreadsheet format has changed. Mr. Archer stated per the Auditor of State Bulletin 2012-007; Stow-Munroe Falls Public Library will be eligible for reduced Auditor of State Audit Procedures which will help reduce of cost of future audits. (Copy of Bulletin 2012-007 is attached.)

### **HUMAN RESOURCES**

Mr. Mancuso stated nothing to report.

### **LEGISLATION/RULES**

Mr. Antal stated nothing to report.

### **LONG RANGE PLANNING**

Mr. Renninger stated the Long Range Planning Committee will meet on September 26, 2012 at 9:00am to discuss renovation details and estimates.

### **TECHNOLOGY**

Mr. Shubert stated nothing to report.

### **RECORDS COMMISSION**

Mrs. Sutherland stated the Records Commission Committee will meet prior to the October Library Board Meeting.

**NEW BUSINESS**

**MOTION NO. 120917-4 APPROVE VACATION LEAVE**

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Mancuso moved, Shubert seconded:

RESOLVED: That the Board of Trustees approve unpaid leave for Patty Gaffey-Payne from October 4 - 15, 2012.

The roll being called on its adoption, the vote resulted as follows:

AYES: Mancuso, Shubert, Antal, Archer, Gary, Gessford, Renninger

NAYS:

Motion carried.

**MOTION NO. 120917-5 ADJOURNMENT**

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Antal moved, Gary seconded to adjourn the meeting at 7:30pm.

All were in favor.

Motion carried.

Secretary

Board President

Linda Sutherland  
Fiscal Officer