

**STOW-MUNROE FALLS PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR BOARD MEETING
Monday August 15, 2022**

CALL TO ORDER

The meeting was called to order at 6:36 pm by President Shubert.

PRESENT

David Renninger, Secretary; Tom Shubert, President; Emily Hegner, Rich Bedell, Carla Wyckoff; Craig Mancuso, Vice President

ABSENT

Angela Daniel

OTHERS PRESENT

Gale Koritansky, Director; Jenn Hale, Fiscal Officer

PUBLIC

There was no public comment.

MINUTES

MOTION NO. 220815-1 APPROVE JUNE 20, 2022 MINUTES

Bedell moved, Renninger seconded:

RESOLVED: That the Board Minutes of June 20, 2022 regular meeting be accepted and approved.

The roll being called on its adoption, the vote resulted as follows:

AYES: Hegner, Mancuso, Renninger, Wyckoff, Bedell, Shubert

NAYS:

Motion carried.

FINANCE

MOTION NO. 220815-2 APPROVE JUNE AND JULY TREASURER'S REPORTS

Bedell moved, Wyckoff seconded:

RESOLVED: That the Board of Trustees approves the Treasurer's Reports for June and July 2022.

MTD Bank Report for Year 2022 Month 06 - STOW MUNROE FALLS PUB LIB

Bank	Description	Beg Mo Bal	Deposits	Withdrawals	Trans In	Trans Out	Balance
0001	MAIN CHECKING ACCOUNT	533,486.82	136,318.93	219,615.50	0.00	0.00	450,190.25
0002	PAYROLL CHECKING ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.00
0004	BUILDING PROJECT CHECKING ACCT	0.00	0.00	0.00	0.00	0.00	0.00
0009	IMPREST FUNDS	300.00	0.00	0.00	0.00	0.00	300.00
0020	CERTIFICATES OF DEPOSIT	0.00	0.00	0.00	0.00	0.00	0.00
0021	STAR OHIO - INVESTMENTS	2,459,986.81	2,323.70	0.00	0.00	0.00	2,462,310.51
0024	STAR OHIO BLDG - INVESTMENTS	80,481.01	76.02	0.00	0.00	0.00	80,557.03
0029	STAR PLUS OHIO - INVESTMENTS	0.00	0.00	0.00	0.00	0.00	0.00
8 Banks		3,074,254.64	138,718.65	219,615.50	0.00	0.00	2,993,357.79

MTD Bank Report for Year 2022 Month 07 - STOW MUNROE FALLS PUB LIB

Bank	Description	Beg Mo Bal	Deposits	Withdrawals	Trans In	Trans Out	Balance
0001	MAIN CHECKING ACCOUNT	450,190.25	299,059.17	232,700.29	0.00	0.00	516,549.13
0002	PAYROLL CHECKING ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.00
0004	BUILDING PROJECT CHECKING ACCT	0.00	0.00	0.00	0.00	0.00	0.00
0009	IMPREST FUNDS	300.00	0.00	0.00	0.00	0.00	300.00
0020	CERTIFICATES OF DEPOSIT	0.00	0.00	0.00	0.00	0.00	0.00
0021	STAR OHIO - INVESTMENTS	2,462,310.51	3,468.16	0.00	0.00	0.00	2,465,778.67
0024	STAR OHIO BLDG - INVESTMENTS	80,557.03	113.46	0.00	0.00	0.00	80,670.49
0029	STAR PLUS OHIO - INVESTMENTS	0.00	0.00	0.00	0.00	0.00	0.00
8 Banks		2,993,357.79	302,640.79	232,700.29	0.00	0.00	3,063,298.29

The roll being called on its adoption, the vote resulted as follows:

AYES: Hegner, Mancuso, Renninger, Wyckoff, Bedell, Shubert

NAYS:

Motion carried.

MOTION NO. 220815-3 ACKNOWLEDGE OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES

Hegner moved, Mancuso seconded:

RESOLVED: That the Board of Trustees acknowledges an increase of \$117,852.98 in 2022 public library funds per Official Certificate of Estimated Resources dated August 1, 2022. (see copy attached)

The roll being called on its adoption, the vote resulted as follows:

AYES: Mancuso, Renninger, Wyckoff, Bedell, Hegner, Shubert

NAYS:

Motion carried.

PROGRAM

DIRECTOR'S REPORT

MOTION NO. 220815-4 ACCEPT THE DIRECTOR'S REPORT

Mancuso moved, Bedell seconded:

RESOLVED: That the Board of Trustees accepts the written Director's report for the months of June and July 2022.

The roll being called on its adoption, the vote resulted as follows:

AYES: Renninger, Wyckoff, Bedell, Hegner, Mancuso, Shubert

NAYS:

Motion carried.

DISCUSSION ITEMS

There were no discussion items.

BOARD COMMITTEES

BUILDING & GROUNDS

Ms. Hegner stated she met with Gale and we are looking to create 3 major goals for building projects and create a 5-year plan. Gale added that the parking lot lights have been replaced and we are still waiting for the HVAC replacement.

FINANCE

Mr. Bedell stated the Finance Committee met prior to this meeting to review the financial statements and projections and everything is in order. They also requested the Fiscal Officer to set up a presentation from Red Tree Investment Group at the October board meeting to discuss investment opportunities for the library. The meeting adjourned at 6:20pm.

HUMAN RESOURCES

Mr. Mancuso stated nothing to report.

LEGISLATION/RULES

Mr. Shubert stated the Legislation/Rules Committee recommends the following:

MOTION NO. 220815-5 AMEND BOARD POLICY – FINES, AND FEES

RESOLUTION: That the Board of Trustees of the Stow-Munroe Falls Public Library amend the Board Policy – Fines, and Fees as follows:

The Stow-Munroe Falls Public Library will establish the following fines or fees for use of the following:

1	Color Copier Prints	.50 per page
2	Eclectic Collection	1.00 per day
3	Ear Buds	1.00 each
4	Flash Drives	5.00 each
5	Passport Acceptance	35.00 ea
6	Passport Photographs (2)	\$12.00
7	Prints (Black & White)	.15 per page

The Library does not accept replacement copies for lost or damaged materials.

Per U.S. Department of State Passport Services, effective April 2, 2018, the new fee for Passport acceptance (also known as the execution fee) will be \$35.00.

The roll being called on its adoption, the vote resulted as follows:

AYES: Wyckoff, Bedell, Hegner, Mancuso, Renninger, Shubert

NAYS:

Motion carried.

LONG RANGE PLANNING

Mr. Renninger stated they will not meet until the completion of the Strategic Plan and they will work with Building/Grounds on the 5-year plan.

TECHNOLOGY

Mr. Shubert stated nothing to report.

RECORDS COMMISSION

Mr. Shubert stated they will meet in October.

NEW BUSINESS

Gale stated there is a Legislative Breakfast for libraries next week and she is sending a few staff members to attend.

MOTION NO. 220815-6 MOTION TO ADJOURN

Mancuso moved, Renninger seconded to adjourn the meeting at 7:15pm.

All were in favor.

Motion carried.

Secretary

Board President

Jennifer Hale
Fiscal Officer

Amendment 4
Amended: LG Estimate

AMENDED
OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES
Revised Code, Section 5705.35

Akron, Ohio
August 1, 2022

STOW MUNROE FALLS PUBLIC LIBRARY

The Budget Commission of Summit County, Ohio, hereby makes
this Certificate for the Fiscal Year beginning January 1, 2022,
which shall govern the total of appropriations by fund.

FUND TYPE Fund Class Fund Name	ACTUAL UNENCUMBERED BALANCE January 1, 2022	PT=Property Tax: real estate, personal property, homestead and rollback. LG=Library Local Government (Public Library Fund). TR=Transfer-in O=Other revenue	TOTAL ESTIMATED AVAILABLE RESOURCES
GOVERNMENTAL TYPE			
101 General	2,375,337.82	1,905,059.00 PT 1,392,952.98 LG	65,000.00 O 5,738,349.80
SPECIAL REVENUE			
Target	82.51		82.51
COVID-19 Relief Fund	0.00		0.00
Walmart	0.00		0.00
Accumulated Benefits	64,000.00		64,000.00
TOTAL SPECIAL REVENUE	64,082.51	0.00	64,082.51
CAPITAL PROJECT			
401 Building	50,523.23		0.00 O 50,523.23
			0.00
TOTAL CAPITAL PROJECT	50,523.23	0.00	50,523.23
FIDUCIARY TRUST and AGENCY			
	0.00		0.00
	0.00		0.00
TOTAL TRUST and AGENCY	0.00	0.00	0.00
ALL FUNDS	2,489,943.56	3,298,011.98	65,000.00 0.00 0.00 5,852,955.54

The Budget Commission further certifies that its action on the foregoing budget and Tax Equalization estimate of the rate of each tax necessary to be levied within and without the 10 mill limitation is set forth in the proper columns of Schedule B, and the total amount approved for each fund must govern the amount of appropriation from such fund.

This Certificate has been Approved
by the Summit County Fiscal Office

August 1, 20222
Date



Joshua A. Brickner
Joshua A. Brickner
Secretary of Budget Commission