

**STOW-MUNROE FALLS PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR BOARD MEETING
Monday November 17, 2025**

CALL TO ORDER

The meeting was called to order at 6:35 pm by President Shubert.

PRESENT

Craig Mancuso, Vice President; Tom Shubert, President; Carla Wyckoff, Secretary; Rich Bedell, Angela Daniel, Michael Jundi, Emily Hegner

ABSENT

Micheal Jundi excused at 8:00 pm.

OTHERS PRESENT

Gale Koritansky, Director; Kevin Gemmell, Interim Fiscal Officer; Jackie McCloud Human Resources Generalist

PUBLIC

No Public Comment

MOTION NO. 251117-1 APPROVE OCTOBER 20, 2025 MINUTES

Mancuso moved, Hegner seconded:

RESOLVED: That the Board Minutes of October 20, 2025, regular board meeting be accepted and approved.

The roll being called on its adoption, the vote resulted as follows:

AYES: Daniel, Hegner, Mancuso, Wyckoff, Bedell, Jundi, Shubert
NAYS:

Motion carried.

MOTION NO. 251117-2 APPROVE NOVEMBER 5, 2025 MINUTES

Wyckoff moved, Jundi seconded:

RESOLVED: That the Board Minutes of November 5, 2025, special board meeting be accepted and approved.

The roll being called on its adoption, the vote resulted as follows:

AYES: Daniel, Hegner, Mancuso, Wyckoff, Bedell, Jundi, Shubert
NAYS:

Motion carried.

MOTION NO. 251117-3 APPROVE NOVEMBER 6, 2025 MINUTES

Wyckoff moved, Hegner seconded:

RESOLVED: That the Board Minutes of November 6, 2025, special board meeting be accepted and approved.

The roll being called on its adoption, the vote resulted as follows:

AYES: Daniel, Hegner, Mancuso, Wyckoff, Bedell, Jundi, Shubert
NAYS:

Motion carried.

FINANCE

MOTION NO. 251117-4 APPROVE OCTOBER TREASURER'S REPORT

Mancuso moved, Jundi seconded:

RESOLVED: That the Board of Trustees approves the Treasurer's Report for October 2025.

Mr. Gemmell reviewed the October financial documents. He stated that the 2026 budget will be ready for approval at the December 2025 meeting.

MTD Bank Report for Year 2025 Month 10 - STOW MUNROE FALLS PUB LIB							
Bank	Description	Beg Mo Bal	Deposits	Withdrawals	Trans In	Trans Out	Balance
0001	MAIN CHECKING ACCOUNT	1,271,582.11	6,944.94	110,839.00	0.00	0.00	1,167,688.05
0002	PAYROLL CHECKING ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.00
0004	BUILDING PROJECT CHECKING ACCT	0.00	0.00	0.00	0.00	0.00	0.00
0009	IMPREST FUNDS	300.00	0.00	0.00	0.00	0.00	300.00
0020	CERTIFICATES OF DEPOSIT	0.00	0.00	0.00	0.00	0.00	0.00
0021	STAR OHIO - INVESTMENTS	1,654,499.64	0.00	0.00	0.00	0.00	1,654,499.64
0024	STAR OHIO BLDG - INVESTMENTS	93,188.45	0.00	0.00	0.00	0.00	93,188.45
0029	STAR PLUS OHIO - INVESTMENTS	0.00	0.00	0.00	0.00	0.00	0.00
0030	US BANK - REDTREE INVESTMENTS	743,073.37	0.00	0.00	0.00	0.00	743,073.37
0206	US BANK - FROEBE ENDOWMENT	512,599.00	0.00	0.00	0.00	0.00	512,599.00
10 Banks		4,275,242.57	6,944.94	110,839.00	0.00	0.00	4,171,348.51

The roll being called on its adoption, the vote resulted as follows:

AYES: Bedell, Daniel, Hegner, Mancuso, Jundi, Wyckoff, Shubert

NAYS:

Motion carried.

MOTION NO. 251117-5 APPROPRIATION OF TRANSACTION FOR ELECTRICITY

Jundi moved, Mancuso seconded:

RESOLVED: That the Board of Trustees authorizes the Interim Fisal Officer to appropriate \$2,100 from 101.055500 Furniture and Equipment to 101.0.5361. electricity.

The roll being called on its adoption, the vote resulted as follows:

AYES: Bedell, Hegner, Jundi, Wyckoff, Daniel, Mancuso, Shubert

NAYS:

Motion carried.

DIRECTOR'S REPORT

MOTION NO. 251117-6 ACCEPT DIRECTOR'S REPORT

Mancuso moved, Jundi seconded:

RESOLVED: That the Board of Trustees accepts the written Director's report for the month of October 2025.

Ms. Koritansky reported on the following: The October 13 Staff In-Service Day centered on staff wellness and was well received by participants. At the October 31 CLEVNET meeting, members approved the proposed Cleveland budget and highlighted the need for a comprehensive cybersecurity plan due by April 2026. Supplemental benefits through Colonial Life will continue, with open enrollment beginning November 12. Administrative updates included an OLC session covering public library funding, proposed Ohio House Bills, and potential property tax changes. The Strategic Plan Committee is reviewing stakeholder feedback toward a January 2026 completion, and the Library Foundation's October 29 Music Bingo event hosted 170 attendees to support building improvements.

The roll being called on its adoption, the vote resulted as follows:

AYES: Bedell, Daniel, Hegner, Wyckoff, Mancuso, Jundi, Shubert
NAYS:

Motion carried.

DISCUSSION ITEMS

Patron Katie De Rose requested the book, *Do Animals Fall in Love?* by Katharina von der Gathen be moved from the children's area to the adult. The Library Board of Trustees Board made the recommendation to move the item to the adult section. The children's staff reviewed the book and recommended this change as well.

Ms. Daneil stated she received an email from a patron regarding the library's meeting room policy. She forwarded the email to Ms. Koritansky after the meeting. Ms. Koritansky will follow up with the patron.

BOARD COMMITTEES

BUILDING & GROUNDS & TECHNOLOGY

Ms. Hegner stated nothing to report.

FINANCE

Mr. Bedell stated the Finance Committee met at 6pm and reviewed the reports; everything is in order we adjourned at 6:25pm.

FUNDING INITIATIVE

Ms. Wyckoff stated that the Funding Initiative did not meet. The Library Foundation did have their Music Bingo fundraiser. The Foundation raised over \$12,000.

HUMAN RESOURCES

Mr. Mancuso did not meet; however, there is one motion for review. The board reviewed and discussed the succession plan for the director, and the contract language for the director and fiscal officer. The Human Resources committee will review and make recommendations at the December meeting for all documents.

MOTION NO. 251117-7 REQUEST TO USE SUPPLEMENTAL LEAVE BANK

RESOLUTION: That the Board of Trustees approves Dawn Schaffer request to be given 40 hours of the supplemental leave bank added to her sick leave balance.

The roll being called on its adoption, the vote resulted as follows:

AYES: Bedell, Bedell, Daniel, Hegner, Wyckoff, Mancuso, Jundi, Shubert

ABSTAIN: Jundi

NAYS:

Motion carried.

LEGISLATION/RULES

Mrs. Daniel stated the Legislation/Rules Committee Recommends:

MOTION NO. 251117-8 AMENDS BOARD POLICY: PUBLIC RECORDS

RESOLVED: That the Board of Trustees amends the Board Policy: Public Records

Section 1 Public Records

~~In accordance with the Ohio Revised Code and applicable judicial decisions, records are defined as any item that:~~

- ~~1. Contains information stored on a fixed medium (such as paper, electronic—including but not limited to e-mail—and other formats).~~
- ~~2. Created or received by, or sent under the jurisdiction of a public office.~~
- ~~3. Documents the organization, functions, policies, decisions, procedures, operations or other activities of the office.~~

~~Public records are to be open to the public at all reasonable time during regular business hours with exceptions only as provided for in the law.~~

~~As required by Ohio law, records will be organized and maintained so that they are readily available for inspection and copying.~~

Section 2 Record requests

~~The Fiscal Officer and the Director are the records custodian/manager. Each request for public records should be evaluated for a response using the following guidelines:~~

- ~~1. "If a requester makes an ambiguous or overly broad request or has difficulty in making a request for copies or inspection of public records under this section such that the public office or the person responsible for the requested public record cannot reasonably identify what public records are being requested, the public office or the person responsible for the requested public record may deny the request but shall provide the requester with an opportunity to revise the request by informing the requester of the manner in which records are maintained by the public office and accessed in the ordinary course of the public office's or person's duties." ORC 149.43 (B)(2)~~
- ~~2. The requester does not have to put a records request in writing, and does not have to provide his or her identity or the intended use of the requested public record. In fact, the statute permits a public body to ask for the requester's identity, and to ask for the intended use of the information~~

~~requested, but only if the public body first discloses to the requester that the requester may decline to answer either or both questions.~~

- ~~3. Only Public records responsive to the request need be so available for inspection during regular business hours, with the exception of published holidays. Public records must be made available for inspection promptly. Copies of public records must be made available within a reasonable period of time. "Prompt" and "reasonable" take into account the volume of records requested; the proximity of the location where the records are sorted; and the necessity for any legal review of the records requested.~~
- ~~4. Each request should be evaluated for an estimated length of time required to gather the records.~~
- ~~5. Any denial of public records in whole or in part requested must include an explanation. Also, if the original request was in writing, then the explanation for denial also has to be in writing.~~

Section 3— Costs for Public Records

~~Those seeking public records will be charged only the actual cost of making copies. "Upon a request made in accordance with division (B) of this section and subject to division (B)(6) of this section, a public office or person responsible for public records shall transmit a copy of a public record to any person by United States mail or by any other means of delivery or transmission with a reasonable period of time after receiving the request for the copy. The public office or person responsible for the public record may require the person making the request to pay in advance the cost of postage if the copy is transmitted by United States mail or the cost of delivery if the copy is transmitted other than by United States mail, and to pay in advance the costs incurred for other supplies used in the mailing, delivery, or transmission."~~
~~ORC 149.43 (B)(7)~~

~~The law also permits the copying costs to be paid up front: "If any person chooses to obtain a copy of a public record in accordance with division (B) of this section the public office or person responsible for the public record may require that person to pay in advance the cost involved in providing the copy of the public record in accordance with the choice made by the person seeking the copy under this division. The public office or the person responsible for the public record shall permit that person to choose to have the public record duplicated upon paper, upon the same medium upon which the public office or person responsible for the public record keeps it, or upon any other medium upon which the public office or person responsible for the public record determines that it reasonably can be duplicated as an integral part of the normal operations of the public office or person responsible for the public record. When the person seeking the copy makes a choice under this division, the public office or person responsible for~~

~~the public record shall provide a copy of it in accordance with the choice made by the person seeking the copy. Nothing in this section requires a public office or person responsible for the public record to allow the person seeking a copy of the public record to make the copies of the public record.” ORC 149.43 (B) (6)~~

~~Requesters may ask that documents be mailed to them. They will be charged the actual cost of the postage and mailing supplies.~~

Section 4 E-mail

E-mail is to be treated in the same fashion as records in other formats and should follow the same retention schedules.

Personal e-mail could potentially contain communications that are public records if the definition of “public record” is satisfied.

Section 1. Public Records

In accordance with the Ohio Revised Code and applicable judicial decisions, “records” include any item that:

1. *Contains information stored on a fixed medium (e.g., paper, electronic files, e-mail, or other formats).*
2. *It is created, received, or sent under the jurisdiction of a public office.*
3. *Documents on the organization, functions, policies, decisions, procedures, operations, or activities of the office.*

All records of the Library that meet the definition of “public records” are public unless they are exempt from disclosure under the Ohio law and federal law, such as under the exemption in Section 149.432 that prohibits the Library from releasing any library records or from disclosing any patron information except in situations specified in that statute.

Public records are open for inspection during regular business hours, except as otherwise provided by law.

Records will be organized and maintained, so they are readily available for inspection and copying, as required by Ohio law.

Section 2. Record Requests

The Director and the Fiscal Officer serve as the library’s records of custodians/managers. All requests for public records will be handled according to the following guidelines:

1. *Ambiguous or Overly Broad Requests – If a request is unclear or too broad, it may be denied. However, the requester will be given an opportunity to revise the request and will be informed how records are maintained and accessed in the normal course of business (ORC 149.43(B)(2)).*

2. *No Requirement for Written Requests – Requests do not need to be in writing, and the requester does not need to provide their identity or intended use. Staff may request this information, but only after informing the requester that they are not required to provide an answer.*
3. *Availability of Records – Records must be available for inspection during regular business hours (excluding holidays). Records should be provided promptly, and copies made available within a reasonable period of time, considering factors such as:*
 - o *The volume of records requested*
 - o *The location of the records*
 - o *Any necessary legal review*
4. *Estimated Response Time – Each request should be evaluated to provide an estimated timeframe for gathering and delivering the records.*
5. *Denials – If a request is denied (in whole or in part), an explanation must be provided. If the request was submitted in writing, the denial must also be provided in writing.*

Section 3. Costs for Public Records

Requesters will be charged only the actual cost of making copies.

- *Copies may be provided on paper, in the medium in which the records are maintained, or on another medium if it can be reasonably duplicated.*
- *Payment of copying, postage, or delivery costs may be required in advance (ORC 149.43(B)(6)–(7)).*
- *If mailed, the requester must cover the actual cost of postage and mailing supplies.*

Section 4. E-mail

- *E-mail is treated the same as other records and follows the same retention schedules.*
- *Personal e-mails may qualify as public records if they meet the definition of “public record.”*

MOTION NO. 251117-9 AMENDS BOARD POLICY: PRIVACY POLICY

RESOLVED: That the Board of Trustees Amends the Board Policy: Privacy Policy

~~The Stow Munroe Falls Public Library has made a commitment to protect the privacy of its patrons and the privacy of the users of SMFPL's web site. Earning and keeping the trust of patrons of SMFPL, including when using SMFPL's web site or when visiting SMFPL is important to us. SMFPL wants its patrons to understand what types of information are gathered, how this information is used and protected, and how patrons can control its use. This Privacy Policy describes what SMFPL does with information it obtains from, and about, patrons (including users of SMFPL's web site). By sharing information with SMFPL, whether at a library or through its website, users agree to be bound by the terms and conditions of this Privacy Policy.~~

For any and all patrons who have previously shared personally identifiable information (defined below) with SMFPL, this Privacy Policy informs how such information is being used and protected. Please read below to learn how patrons can request changes or even deletions to such information.

Categories of Personally Identifiable Information SMFPL Collects

Patrons' personally identifiable information may be retained by SMFPL whenever a patron voluntarily provides such information to SMFPL, including, without limitation, when such information is provided by a patron through its web site or in person at SMFPL. Information that may be retained by SMFPL includes, without limitation, patron names, addresses, telephone numbers, driver's license numbers, social security numbers, or e-mail addresses, or all or any of them (jointly and severally, "personally identifiable information").

SMFPL may also gather certain anonymous data from users to help SMFPL better understand how its web site is being used and how SMFPL can improve it. This automatically gathered data may include a user's computer's internet domain address and any content a user views on the web site, and the kind of browser used. However, individual users will remain anonymous unless the user voluntarily tells SMFPL who he or she is.

SMFPL reserves the right to use "cookies" on their web site. These are small files that may be sent to and stored on a user's computer so that SMFPL may recognize the user's computer as a unique machine the next time the user visits the web site. For example, SMFPL may use cookies to enable SMFPL to store information related to a particular patron's preferences for hold requests, e.g., the patron's computer's IP address may be automatically recognized and the patron's preferred pick-up location may be offered as a default.

In addition, SMFPL may compile certain statistical data concerning patrons and their use of SMFPL and web site to better manage circulation, services and programs (collectively, "Statistical Data"). SMFPL may share Statistical Data with third parties.

CLEVNET Network Use of Personally Identifiable Information

CLEVNET's Network is an integrated computer system consisting of, among other things, computer hardware, various computer software programs, and various database and automation services that together act as a library information management system that, in the aggregate, provides various Ohio libraries (collectively, "CLEVNET Contract Libraries") and their patrons with a variety of benefits, including, without limitation, access to an online catalog database uniting SMFPL and other CLEVNET Contract Libraries' books and other holdings. Personally identifiable information provided to SMFPL, whether provided through their web site or in person at SMFPL, is maintained by SMFPL; however, it is accessible by all CLEVNET Contract Libraries.

CLEVNET Contract Libraries, like SMFPL, are obligated to keep patrons' personally identifiable information confidential. Neither SMFPL nor any of the CLEVNET Contract Libraries will release personally identifiable information about patrons, including their uses of

~~library materials and resources (whether electronic or in print, including, without limitation, circulation records) unless otherwise set forth in the Privacy Policy or unless compelled by law.~~

~~Neither SMFPL nor any of the CLEVNET Contract Libraries will share personally identifiable information with third parties; provided, however, that information may be shared with reputable third party partners on a confidential basis so that they can assist SMFPL in providing certain services to patrons. Please remember that this Privacy Policy concerns the use of patron personally identifiable information that has been provided to SMFPL only. There are numerous hyperlinks contained on SMFPL's web site. In cases where patrons or users leave SMFPL's web site to visit other web sites, they should become familiar with the privacy policies of those web sites.~~

~~Further, this Privacy Policy describes the information gathering practices of SMFPL and not those of any of the CLEVNET Contract Libraries. Each of the CLEVNET Contract Libraries has posted specific information concerning its information gathering practices and patrons are encouraged to review those policies. (Each of the CLEVNET Contract Libraries have entered into agreements with SMFPL pursuant to which they have agreed to maintain the confidentiality of SMFPL's patrons' personally identifiable information and to institute privacy policies that are at least as stringent as this Privacy Policy.)~~

~~To keep SMFPL's records current, Patrons are encouraged to update information as it becomes necessary, e.g., when a patron moves or begins using a new e-mail address.~~

Security

SMFPL has reasonable precautions in place to prevent unauthorized access to the information we collect.

Section 1. Privacy Policy

The Stow-Munroe Falls Public Library (SMFPL) is committed to protecting the privacy of its patrons and website users. Earning and maintaining the trust of patrons—whether in person or online—is important to us.

SMFPL takes reasonable precautions to prevent unauthorized access to the information it collects.

This Privacy Policy explains what types of information SMFPL collects, how that information is used, and how patrons can manage their information. By sharing information with SMFPL, whether in person or through the website, users agree to the terms of this Privacy Policy.

Please note that this Privacy Policy applies only to information provided to SMFPL. SMFPL’s website contains links to other websites. When users leave SMFPL’s website, they should review the privacy policies of the external sites they visit.

For patrons who have previously shared personally identifiable information with SMFPL, this Privacy Policy explains how that information is used and protected. To help keep records accurate and current, patrons are encouraged to update their information when changes occur, such as a new address or email account.

Section 2: Personally Identifiable Information SMFPL Collects

SMFPL may retain personally identifiable information when it is voluntarily provided by a patron, whether through the website or in person. Such information may include a patron’s name, address, telephone number, date of birth, and email address (collectively, “personally identifiable information”).

SMFPL may also collect certain anonymous data to help improve its website and services. This automatically gathered data may include a user’s internet domain address, the content viewed on the website, and the type of browser used. Individual users will remain anonymous unless they voluntarily disclose their identity to SMFPL.

SMFPL may use “cookies” on its website. Cookies are small files stored on a user’s computer that allow SMFPL to recognize the device during future visits. For example, cookies may enable SMFPL to remember a patron’s preferred pickup location when placing hold requests.

Additionally, SMFPL may compile data about patrons and their use of library materials and services to help manage its operations. SMFPL may share this data with select third parties. This includes anonymized patron activity, such as checking out items or using a computer, but it does not include specific browsing history or book titles.

Section 3. CLEVNET Network – Use of Personally Identifiable Information

The CLEVNET Network is an integrated computer system consisting of hardware, software, databases, and automation services that together provide library information management for multiple Ohio libraries (“CLEVNET Contract Libraries”). Through this system, patrons have

access to an online catalog that combines the holdings of SMFPL and other CLEVNET Contract Libraries.

Personally identifiable information provided to SMFPL, whether through the website or in person, is maintained by SMFPL but is accessible to all CLEVNET Contract Libraries.

CLEVNET Contract Libraries, like SMFPL, are required to keep patrons' personally identifiable information confidential. Neither SMFPL nor any CLEVNET Contract Library will release personally identifiable information about patrons—including their use of materials and resources, whether electronic or print—except as described in this Privacy Policy or as required by law.

This Privacy Policy also applies only to SMFPL's information-gathering practices, not to those of other CLEVNET Contract Libraries. Each CLEVNET Contract Library maintains its own privacy policy. However, all CLEVNET Contract Libraries have agreed to maintain the confidentiality of SMFPL's patron information and to adopt similar privacy policies.

The roll being called on its adoption, the vote resulted as follows:

AYES: Bedell, Daniel, Hegner, Mancuso, Jundi, Wyckoff, Shubert
NAYS:

Motion carried.

LONG RANGE PLANNING

Mr. Shubert stated the Long-Range Planning did not meet in November. Ms. Koritansky stated that the final draft of the strategic plan will be ready for review at the December meeting. The Board will be able to adopt a vote at the January 2026 Board meeting.

RECORDS COMMISSION

Mr. Shubert stated nothing to report.

NEW BUSINESS

ELECTION OF OFFICERS

Mrs. Hegner stated the nominating committee recommends the following:

MOTION NO. 251117-10 ELECTION OF 2026 OFFICERS

Bedell moved, Jundi seconded:

RESOLVED: The Library Board of Trustees elect the following officers for 2026:

PRESIDENT – Carla Wyckoff

VICE PRESIDENT – Tom Shubert

SECRETARY – Angela Daniels

The roll being called on its adoption, the vote resulted as follows:

AYES: Bedell, Daniel, Hegner, Mancuso, Jundi, Wyckoff, Shubert

NAYS:

Motion carried.

2025 BOARD MEETING SCHEDULE DATES

MOTION NO. 251117-11 APPROVE 2025 BOARD MEETING SCHEDULE DATES

Wyckoff moved, Jundi seconded:

RESOLVED: That the Board of Trustees approves the 2025 scheduled Board Meeting dates as the 3rd Monday of the month. The Organizational Meeting is on January 19, 2026.

The roll being called on its adoption, the vote resulted as follows:

AYES: Bedell, Daniel, Jundi, Hegner, Mancuso, Wyckoff, Shubert

NAYS:

Motion carried.

2026 HOLIDAY/SPECIAL CLOSING SCHEDULE

MOTION NO. 251117-12 ADOPT 2026 HOLIDAY/SPECIAL CLOSING SCHEDULE

Mancuso moved, Bedell seconded:

RESOLVED: That the Board of Trustees adopt the following 2026 Holiday and Special Library closings:

***2026 HOLIDAYS**

January	1	New Year's Day	(Thursday)	Closed (OH)
April	5	Easter Sunday	(Sunday)	Closed
May	24	Sunday before Memorial Day		Closed
May	25	Memorial Day	(Monday)	Closed (OH)
July	3	Friday before Independence Day		Closed
July	4	Independence Day	(Saturday)	Closed (OH)
September	6	Sunday before Labor Day		Closed
September	7	Labor Day	(Monday)	Closed (OH)
October	12	Staff Inservice	(Monday)	Closed
November	26	Thanksgiving	(Thursday)	Closed (OH)
December	24	Christmas Eve	(Thursday)	Closed (OH)
December	25	Christmas	(Friday)	Closed (OH)

***STAFF FLOATING HOLIDAYS**

January	19	Martin Luther King Day
February	16	Presidents' Day
June	19	Juneteenth
November	11	Veterans' Day

* All employees are entitled to paid leave for the four Floating Holidays on which the library is open: Martin Luther King Day; Presidents' Day; Juneteenth; Veterans' Day. Floating Holidays must be taken by the last pay period of the year.

***EARLY CLOSINGS**

November	25	Day before Thanksgiving	(Wednesday)	Close 5pm
December	31	New Year's Eve	(Wednesday)	Close 5pm

The roll being called on its adoption, the vote resulted as follows:

AYES: Bedell, Daniel, Mancuso, Wyckoff, Hegner, Jundi, Shubert
NAYS:

Motion carried.

EXECUTIVE SESSION

MOTION NO. 251117-13 LATE OPENING DECEMBER 18, 2025

Mancuso moved, Wyckoff seconded;

RESOLVED: That the Board of Trustees approves late opening at 10:00am on December 18, 2025, for the staff Holiday Breakfast.

The roll being called on its adoption, the vote resulted as follows:

AYES: Bedell, Daniel, Mancuso, Wyckoff, Hegner, Jundi, Shubert
NAYS:

Motion carried.

MOTION NO. 251117-14 THAT THE BOARD OF TRUSTEES ADJOURN TO EXECUTIVE SESSION

Mancuso moved; Daniel seconded;

RESOLVED: That the Board of Trustees moves to adjourn into executive session to approve hiring of Fiscal Officer and review tax issue.

AYES: Bedell, Mancuso, Hegner, Wyckoff, Daniel, Shubert
NAYS:

Motion carried.

MOTION NO. 251117-15 THAT THE BOARD OF TRUSTEES ADJOURN TO REGULAR BOARD MEETING

Wyckoff moved; Mancuso seconded;

AYES: Bedell, Mancuso, Hegner, Jundi, Wyckoff, Daniel, Shubert
NAYS:

Motion carried.

MOTION NO. 251117-16 MOTION TO ADJOURN

Wyckoff moved, Mancuso seconded to adjourn the meeting at 8:33 pm.

All were in favor.

Motion carried.

Secretary

Board President

Gale J Koritansky
Library Director