

**STOW-MUNROE FALLS PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR BOARD MEETING
Monday February 17, 2020**

CALL TO ORDER

The meeting was called to order at 7:00 pm by President Shubert.

PRESENT

David Renninger, Secretary; Tom Shubert, President; Craig Mancuso, Vice President; Sara Kline, Richard Bedell, Pastor Brad Jagger, Angela Daniel

OTHERS PRESENT

Doug Dotterer, Director; Linda Sutherland, Fiscal Officer

ABSENT

PUBLIC

No public comment.

ACTION ITEMS

MOTION NO. 200217-1 APPROVE JANUARY 20, 2020 ORGANIZATIONAL MINUTES

Mancuso moved, Renninger seconded:

RESOLVED: That the Board Minutes of January 20, 2020 organizational meeting be accepted and approved.

The roll being called on its adoption, the vote resulted as follows:

AYES: Daniel, Jagger, Kline, Mancuso, Renninger, Bedell, Shubert

NAYS:

Motion carried.

MOTION NO. 200217-2 APPROVE JANUARY 20, 2020 MINUTES

Bedell moved, Mancuso seconded:

RESOLVED: That the Board Minutes of January 20, 2020 regular meeting be accepted and approved.

The roll being called on its adoption, the vote resulted as follows:

AYES: Jagger, Kline, Mancuso, Renninger, Bedell, Daniel, Shubert

NAYS:

Motion carried.

FINANCE

MOTION NO. 200217-3 APPROVE JANUARY TREASURER'S REPORT

Renninger moved, Bedell seconded:

RESOLVED: That the Board of Trustees approves the Treasurer's Report for January 2020.

MTD Bank Report for Year 2020 Month 01 - STOW MUNROE FALLS PUB LIB

Bank	Description	Beg Mo Bal	Deposits	Withdrawals	Trans In	Trans Out	Balance
0001	MAIN CHECKING ACCOUNT	527,394.36	110,391.95	331,154.11	0.00	150,000.00	156,632.20
0002	PAYROLL CHECKING ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.00
0004	BUILDING PROJECT CHECKING ACCT	0.00	0.00	0.00	0.00	0.00	0.00
0009	IMPREST FUNDS	300.00	0.00	0.00	0.00	0.00	300.00
0020	CERTIFICATES OF DEPOSIT	0.00	0.00	0.00	0.00	0.00	0.00
0021	STAR OHIO - INVESTMENTS	316,714.81	521.00	0.00	150,000.00	0.00	467,235.81
0024	STAR OHIO BLDG - INVESTMENTS	79,732.29	122.02	0.00	0.00	0.00	79,854.31
0029	STAR PLUS OHIO - INVESTMENTS	532,452.01	782.35	0.00	0.00	0.00	533,234.36
8 Banks		1,456,593.47	111,817.32	331,154.11	150,000.00	150,000.00	1,237,256.68

The roll being called on its adoption, the vote resulted as follows:

AYES: Kline, Mancuso, Renninger, Bedell, Daniel, Jagger, Shubert

NAYS:

Motion carried.

**MOTION NO. 200217-4 ACKNOWLEDGE 2020 LOCAL TAXES: REAL/PERSONAL
AND STATE SOURCES: HOMESTEAD ROLLBACK**

Mancuso moved, Renninger seconded:

RESOLUTION: That the Board of Trustees acknowledges an increase of \$14,433 in 2020
Local Taxes: Real Estate Taxes (\$14,433) per Summit County Budget
Commission Certification of Tax Levy – revised estimate dated February
3, 2020 from the Summit County Fiscal Office stating:

Local Taxes:		
Real	\$1,649,068	
State Sources:		
Homestead, Rollback	<u>222,000</u>	
Total	\$1,871,068	(See copy attached

The roll being called on its adoption, the vote resulted as follows:

AYES: Mancuso, Renninger, Bedell, Daniel, Jagger, Kline, Shubert
NAYS:

Motion carried.

PROGRAM

DIRECTOR’S REPORT

MOTION NO. 200217-5 ACCEPT THE DIRECTOR’S REPORT

Mancuso moved, Kline seconded:

RESOLVED: That the Board of Trustees accepts the written Director’s report for the
months of January and February 2020.

Mr. Dotterer stated the following:

- Painting was completed around the library
- Looking into offering the staff training for AED
- Mrs. Phipps wants to make a donation towards a project that he presents

The roll being called on its adoption, the vote resulted as follows:

AYES: Renninger, Bedell, Daniel, Jagger, Kline, Mancuso, Shubert
NAYS:

Motion carried.

DISCUSSION ITEMS

No discussion items.

BOARD COMMITTEES

BUILDING & GROUNDS

Mrs. Kline stated nothing to report.

FINANCE

Mr. Bedell stated the Finance Committee met prior to the Board meeting. Mrs. Sutherland gave her report and all is in order.

HUMAN RESOURCES

Mr. Mancuso stated the Human Resources Committee met with two representatives from Organizational Architecture at 5:45 prior to the Finance Committee meeting regarding the new Director search. Mr. Mancuso stated that everything is moving ahead and will keep the full board notified.

LEGISLATION/RULES

Mrs. Kline stated the Legislation/Rules Committee recommends:

MOTION NO. 200217-6 AMEND PATRON BEHAVIOR BOARD POLICY

RESOLVED: That the Board of Trustees amends the Patron Behavior Policy to read as:

The Stow-Munroe Falls Public Library staff welcomes all patrons.

However you may be asked to leave the library, if you engage in behaviors that include, but are not limited to the following:

- Animals are prohibited inside the library, except *Service Animals* ~~those used to aid persons with disabilities~~ or that are part of a library-sponsored program.
- Any other illegal activity *that violates Federal, State, and/ local law*
- Any electronic devices used at a disruptive noise level
- Disorderly conduct
- Disrespect of staff and patrons. Behaviors include but are not limited to: Abusive, profane, vulgar, threatening or excessively loud language or gestures
- Beverages with a lid are permitted
- Entering nonpublic workspaces or office areas
- Loitering, excessive aimless/restless roaming

- Misuse of, tampering with, damage to or destruction or vandalism of library property, including tampering with, altering, editing, or damaging computer hardware and/or software.
- Failing to leave the library promptly at closing
- Persons should use the restroom for the gender by which they identify, with the exception of a caregiver assisting with a small child, a person with disability, or elderly adult. An all gender restroom is available on the second floor of the library. No bathing, shaving or tooth brushing is allowable inside the restrooms.
- Rough housing, rowdiness, running in the library, fighting or wrestling
- Sexual Conduct or Misconduct
- Sleeping
- *Soliciting and/or panhandling library patrons or staff*
- Theft
- Throwing items
- *Trespassing*
- *Unauthorized use of photography, video and recording within the library*
- Unsuitable dress. Clothing and shoes must be worn at all times.
- Use or display of items not intended for public display
- Use of tobacco, alcohol, or illegal drugs, electronic cigarettes (or e-cigarettes,) electronic vaping devices, personal vaporizers (PV) or electronic nicotine delivery systems (ENDS) which simulate tobacco smoking.
- Using roller blades, roller skates, shoes with rollers on bottom, skate boards, or other sports equipment inside the library. Using sports equipment in a manner which causes or could cause damage or harm, to library property or patrons is prohibited.

Patrons are responsible for their personal belongings.

Children under the age of twelve (12) may not be left in the library without direct supervision. If it comes to the attention of the library staff that a child under twelve has been left unattended, an attempt will be made to contact the parent/caregiver to pick up the child. If the parent/caregiver cannot be reached, the police will be called.

Violations of this policy may result in being denied access on a temporary or permanent basis to the library. Use of the library and reinstatement of privileges are by Director's permission only.

Police may be contacted for violation(s) of the Patron Behavior Policy.

AYES: Bedell, Daniel, Jagger, Kline, Mancuso, Renninger, Shubert

NAYS:

Motion carried.

LONG RANGE PLANNING

Mr. Renninger stated there is a Long Range Planning Committee meeting scheduled on Wednesday February 26, 2020 at 9:00 am.

TECHNOLOGY

Mr. Shubert stated nothing to report.

RECORDS COMMISSION

Mr. Shubert stated nothing to report.

NEW BUSINESS

Mr. Shubert stated Doug Dotterer's last day is March 6, 2020 and he would like to thank him for his years of service as Director.

MOTION NO. 200217-7 ADJOURNMENT

Mancuso moved, Renninger seconded to adjourn the meeting at 7:45pm.

All were in favor.

Motion carried.

Secretary

Board President

Fiscal Officer

SUMMIT COUNTY BUDGET COMMISSION CERTIFICATION OF TAX LEVY
(ORC Sections 5705.34 & 5705.35)

POLITICAL ENTITY: STOW-MUNROE FALLS LIBRARY (Summit & Portage Counties)
REVISED ESTIMATE

Tax Year 2019/Collection Year 2020

THE VALUATIONS AND TAX RATES REFLECT TAX YEAR 2019/COLLECTION YEAR 2020

LEVIES INSIDE and OUTSIDE 10 MILL LIMITATION, INCLUSIVE OF DEBT LEVIES

Date: February 3, 2020

	SUMMIT	*PORTAGE	TOTAL
1. RES/AG REAL VALUE	774,189,530	4,045,540	778,235,070
2. OTHER REAL VALUE	203,582,110	27,080	203,609,190
3. TOTAL RES/AG & OTHER REAL VALUE	977,771,640	4,072,620	981,844,260
4. PUBLIC UTILITY PERSONAL VALUE	15,114,440	63,220	15,177,660
5. TOTAL REAL & PUBLIC UTILITY VALUE	992,886,080	4,135,840	997,021,920

THIS ESTIMATE REFLECTS LESS THE PENDING EXEMPTION ADJUSTED VALUATION	
RES/AG REAL PENDING EXEMPTION	59,140
OTHER REAL PENDING EXEMPTION	566,840
TOTAL REAL & PU LESS PENDING EXEMPTION VALUE	936,395,940

FUND TYPE CLT FUND #	PURPOSE	Authorized by the Voters on Ballot MO/DA/YR	Number of Years Levy to Run	Tax Year	Collection Year	Maximum Rate Authorized to be Levied	REDUCTION FACTOR	EFFECTIVE RATE TO BE LEVIED	RES/AG	OTHER	PUBLIC UTILITY	TOTAL	ROLL BACK
				Begins/Ends	Begins/Ends		RES/AG OTHER	RES/AG OTHER	RES/AG	OTHER	PUBLIC UTILITY	TOTAL	ROLL BACK
GENERAL 01 00	Current Expense	Replace/Inc. 05/04/10	Cont.	10/NA	11/NA	2.00	0.078211 0.000000	1.843578 2.000000	\$1,434,628	\$406,085	\$30,355	\$1,871,068	Y
TOTALS						2.00		1.843578 2.000000	\$1,434,628	\$406,085	\$30,355	\$1,871,068	

NOTE: The ROLLBACK column added to this certificate represents the recently passed state budget, beginning with tax year 2013 the ten and two and one-half percent rollbacks will no longer apply to new levies that are enacted after the August 2013 election. These non-qualifying levies include additional levies, the increase portion of renewal with increase levies, and the full effective millage of replacement levies. Levies that will continue to qualify for application of the rollbacks are levies approved at or before the August 2013 election, inside and charter millage as they appear on the 2013 tax list, renewals of qualified levies, and the substitute of qualified school district emergency levies under Revised Code section 5705.189. In this column the Y indicates the levy qualifies for the 10% and 2 1/2% rollback. The N indicates the levy does not qualify for the 10% and 2 1/2% rollback.