

**STOW-MUNROE FALLS PUBLIC LIBRARY  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING  
Monday February 18, 2019**

**CALL TO ORDER**

The meeting was called to order at 7:01 pm by President Shubert.

**PRESENT**

David Renninger, Secretary; Tom Shubert, President; Craig Mancuso, Vice President; Sara Kline, Richard Bedell, Pastor Brad Jagger, Angela Daniel

**OTHERS PRESENT**

Doug Dotterer, Director; Linda Sutherland, Fiscal Officer

**ABSENT**

**PUBLIC**

No public comment.

**ACTION ITEMS**

**MOTION NO. 190218-1 APPROVE JANUARY 21, 2019 ORGANIZATIONAL MINUTES**

Renninger moved, Mancuso seconded:

RESOLVED: That the Board Minutes of January 21, 2019 organizational meeting be accepted and approved.

The roll being called on its adoption, the vote resulted as follows:

AYES: Daniel, Jagger, Kline, Mancuso, Renninger, Bedell, Shubert

NAYS:

Motion carried.

**MOTION NO. 190218-2 APPROVE JANUARY 21, 2019 MINUTES**

Mancuso moved, Kline seconded:

RESOLVED: That the Board Minutes of January 21, 2019 regular meeting be accepted and approved.

The roll being called on its adoption, the vote resulted as follows:

AYES: Jagger, Kline, Mancuso, Renninger, Bedell, Daniel, Shubert

NAYS:

Motion carried.

**FINANCE**

**MOTION NO. 190218-3 APPROVE JANUARY TREASURER'S REPORT**

Renninger moved, Mancuso seconded:

RESOLVED: That the Board of Trustees approves the Treasurer's Report for January 2019.

MTD BANK REPORT FOR MONTH 01-STOW-MUNROE FALLS PUB LIB

BANK	DESCRIPTION	Begin Mo Bal	MTD Deposit	MTD Withdrawal	MTD Tran In	MTD Tran Out	Balance
1	MAIN CHECKING ACCOUNT	369,381.52	108,854.89	279,375.59	0.00	0.00	198,860.82
2	PAYROLL CHECKING ACCOUNT	0	0	0	0.00	0.00	0.00
4	BUILDING PROJECT CHECKING ACCT	0	0	0	0.00	0.00	0.00
9	IMPREST FUNDS	300.00	0	0	0.00	0.00	300.00
20	CERTIFICATES OF DEPOSIT	0	0	0	0.00	0.00	0.00
21	STAR OHIO - INVESTMENTS	309,461.35	658.50	0	0.00	0.00	310,119.85
24	STAR OHIO BLDG - INVESTMENTS	77,906.24	165.78	0	0.00	0.00	78,072.02
29	STAR PLUS OHIO - INVESTMENTS	520,295.73	1085.50	0	0.00	0.00	521,381.23
		<b>1,277,344.84</b>	<b>110,764.67</b>	<b>279,375.59</b>	<b>0.00</b>	<b>0.00</b>	<b>1,108,733.92</b>

The roll being called on its adoption, the vote resulted as follows:

AYES: Kline, Mancuso, Renninger, Bedell, Daniel, Jagger, Shubert

NAYS:

Motion carried.

**MOTION NO. 190218-4    ACKNOWLEDGE 2019 LOCAL TAXES: REAL/PERSONAL  
AND STATE SOURCES: HOMESTEAD ROLLBACK**

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Renninger moved, Kline seconded:

RESOLVED:            That the Board of Trustees acknowledges an increase of \$27,142 in 2019 Local Taxes: Real Estate Taxes (\$15,000) and Homestead Rollback (\$12,142) per Summit County Budget Commission Certification of Tax Levy – revised estimate dated February 4, 2019 from the Summit County Fiscal Office stating:

Local Taxes:	
Real	\$1,637,635
State Sources:	
Homestead, Rollback	<u>222,725</u>
Total	\$1,860,360    (See copy attached.)

The roll being called on its adoption, the vote resulted as follows:

AYES: Mancuso, Renninger, Bedell, Daniel, Jagger, Kline, Shubert

NAYS:

Motion carried.

**MOTION NO. 190218-5    APPROVE APPROPRIATION TRANSACTIONS**

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Kline moved, Mancuso seconded:

RESOLVED:            That the Board of Trustees authorizes the Fiscal Officer to appropriate:

\$57,258 from general fund to 101.0.55500 Furniture and Equipment

These transactions are for the following:

- 5 Worden workstations
- 5 Dell computers
- 5 Dell monitors
- 5 chairs

The roll being called on its adoption, the vote resulted as follows:

AYES: Renninger, Bedell, Daniel, Jagger, Kline, Mancuso, Shubert

NAYS:

Motion carried.

## **PROGRAM**

### DIRECTOR'S REPORT

#### **MOTION NO. 190218-6 ACCEPT THE DIRECTOR'S REPORT**

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Kline moved, Mancuso seconded:

RESOLVED: That the Board of Trustees accepts the written Director's report for the months of January and February 2019.

Mr. Dotterer stated the Emergency pamphlet that is located in the bathrooms has been updated. Mr. Dotterer stated the Cleveland Clinic and Holy Family had shown an interest in the pamphlet.

The roll being called on its adoption, the vote resulted as follows:

AYES: Bedell, Daniel, Jagger, Kline, Mancuso, Renninger, Shubert

NAYS:

Motion carried.

## **DISCUSSION ITEMS**

No discussion items.

## **BOARD COMMITTEES**

### BUILDING & GROUNDS

Mrs. Kline stated nothing to report.

### FINANCE

Mr. Bedell stated the Finance Committee met prior to the Board to discuss the monthly financial reports presented by the Fiscal Officer.

### HUMAN RESOURCES

Mr. Mancuso stated nothing to report.

LEGISLATION/RULES

Mrs. Kline stated nothing to report.

LONG RANGE PLANNING

Mr. Renninger stated he would like to call a Long Range Planning Committee meeting on Wednesday February 27, 2019 at 9:00 am.

TECHNOLOGY

Mr. Shubert stated nothing to report.

RECORDS COMMISSION

Mr. Shubert stated nothing to report.

**NEW BUSINESS**

**MOTION NO. 190218-7    MOTION TO ADJOURN TO EXECUTIVE SESSION**

Kline moved, Mancuso seconded:

RESOLVED:            The Board of Trustees moves to adjourn into executive session to discuss personal matters of an employee.

The roll being called on its adoption, the vote resulted as follows:

AYES: Daniel, Jagger, Kline, Mancuso, Renninger, Bedell, Shubert

NAYS:

Motion carried.

**MOTION NO. 190218-8    MOTION TO RETURN TO OPEN SESSION**

Jagger moved, Bedell seconded:

RESOLVED:            That the Board of Trustees moves to return to open session.

All were in favor.

Motion carried.

**MOTION NO. 190218-9 ADJOURNMENT**

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Kline moved, Renninger seconded to adjourn the meeting at 7:30pm.

All were in favor.

Motion carried.

Secretary

Board President

Fiscal Officer

**SUMMIT COUNTY BUDGET COMMISSION CERTIFICATION OF TAX LEVY**  
 (One Sections 8763.34 & 8763.35)

**POLITICAL ENTITY: STOWMANUROE FALLS LIBRARY (Summit & Portage Counties)**  
**REVISED ESTIMATE**

Tax Year 2019Collection Year 2019

THE VALUATIONS AND TAX RATES REFLECT TAX YEAR 2019COLLECTION YEAR 2019

LEAVES INSIDE AND OUTSIDE 10 MILL LIMITATION INCLUSIVE OF DEBT LEAVES

DATE: FEBRUARY 4, 2019

FUND TYPE CLT FUND #	PURPOSE	Authorized by Voters on Bond MCO/YR	Number of Years to Run	Tax Year		Median Rate Authorized by Levied	REDUCTION FACTOR	EFFECTIVE RATE TO BE LEVIED	RESIDING OTHER	OTHER	PUBLIC UTILITY	TOTAL	SCALE BACK
				10/NA	11/NA								
GENERAL 01 00	Current Expense	Referendum 05/04/10	Cont.	10/NA	11/NA	2.0%	0.07439 0.00337	1.84002 1.09328	RESIDING	OTHER	PUBLIC UTILITY	TOTAL	Y
TOTALS						2.0%		1.84002 1.09328	\$1,428,279	\$403,781	\$28,300	\$1,860,360	

NOTE: THE SCALEBACK column added to this certificate represents the county-passed debt budget, beginning with tax year 2013. The tax rate and millage rate will continue to apply to the amount of the debt budget. The amount of the debt budget will be reduced to the extent of the county-passed debt budget. The amount of the debt budget will be reduced to the extent of the county-passed debt budget. The amount of the debt budget will be reduced to the extent of the county-passed debt budget.

	SUMMIT 771,021,430	POSTAGE 4,007,030	TOTAL 775,028,460
1. RESIDING REAL VALUE	203,258,460	27,100	203,285,560
2. OTHER REAL VALUE	974,279,890	4,034,130	978,314,020
3. TOTAL RESIDING & OTHER REAL VALUE	1,177,538,350	4,061,230	1,181,599,580
4. PUBLIC UTILITY PERSONAL VALUE	14,050,460	59,430	14,109,890
5. TOTAL REAL & PUBLIC UTILITY VALUE	1,191,588,810	4,120,660	1,195,709,470

THE SEVERAL SECTIONS LISTED THE PERSONAL EXEMPTION ADJUSTED VALUATION  
 65000 SCALEBACK COLUMN  
 63,290  
 718,590  
 OTHER REAL PERSONAL EXEMPTION VALUE  
 TOTAL REAL & PUBLIC UTILITY PERSONAL EXEMPTION VALUE 991,690,298