

**STOW-MUNROE FALLS PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR BOARD MEETING
Monday June 17, 2019**

CALL TO ORDER

The meeting was called to order at 7:05 pm by President Shubert.

PRESENT

David Renninger, Secretary; Tom Shubert, President; Pastor Brad Jagger, Rich Bedell, Craig Mancuso, Vice President; Sara Kline, Angela Daniel

ABSENT

OTHERS PRESENT

Doug Dotterer, Director; Linda Sutherland, Fiscal Officer

PUBLIC

There was no public comment.

MINUTES

MOTION NO. 190617-1 APPROVE MAY 20, 2019 MINUTES

Kline moved, Renninger seconded:

RESOLVED: That the Board Minutes of May 20, 2019 regular meeting be accepted and approved.

The roll being called on its adoption, the vote resulted as follows:

AYES: Daniel, Jagger, Kline, Mancuso, Renninger, Bedell, Shubert

NAYS:

Motion carried.

FINANCE

MOTION NO. 190617-2 APPROVE MAY TREASURER’S REPORT

Bedell moved, Kline seconded:

RESOLVED: That the Board of Trustees approves the Treasurer’s Report for May 2019.

MTD BANK REPORT FOR MONTH 05-STOW-MUNROE FALLS PUB LIB

BANK	DESCRIPTION	Begin Mo Bal	MTD Deposit	MTD Withdrawal	MTD Tran In	MTD Tran Out	Balance
1	MAIN CHECKING ACCOUNT	639,962.72	244,048.98	294,854.48	0.00	0.00	589,157.22
2	PAYROLL CHECKING ACCOUNT	0	0	0	0.00	0.00	0.00
4	BUILDING PROJECT CHECKING ACCT	0	0	0	0.00	0.00	0.00
9	IMPREST FUNDS	300.00	0	0	0.00	0.00	300.00
20	CERTIFICATES OF DEPOSIT	0	0	0	0.00	0.00	0.00
21	STAR OHIO - INVESTMENTS	312,050.70	665.63	0	0.00	0.00	312,716.33
24	STAR OHIO BLDG - INVESTMENTS	78,558.10	167.57	0	0.00	0.00	78,725.67
29	STAR PLUS OHIO - INVESTMENTS	524,629.81	1136.23	0	0.00	0.00	525,766.04
		1,555,501.33	246,018.41	294,854.48	0.00	0.00	1,506,665.26

The roll being called on its adoption, the vote resulted as follows:

AYES: Jagger, Kline, Mancuso, Renninger, Bedell, Daniel, Shubert
NAYS:

Motion carried.

MOTION NO. 190617-3 APPROVE INTERFUND TRANSACTIONS

Renninger moved, Kline seconded:

RESOLVED: That the Board of Trustees authorizes the Fiscal Officer to move:
10,000 from 101.0.51610 Hospitalization to 101.0.53710 Professional

This transaction is to cover the cost of hiring Organizational Architecture.

The roll being called on its adoption, the vote resulted as follows:

AYES: Kline, Mancuso, Renninger, Bedell, Daniel, Jagger, Shubert
NAYS:

Motion carried.

PROGRAM

DIRECTOR'S REPORT

MOTION NO. 190617-4 ACCEPT THE DIRECTOR'S REPORT

Mancuso moved, Bedell seconded:

RESOLVED: That the Board of Trustees accepts the written Director's report for the months of May and June 2019.

Mr. Dotterer stated the following:

- Parking lot was restriped at no cost due to a defect in the paint
- Investigating an app for the library
- Terik Roofing are working on the roof leak in the Circulation Work room

The roll being called on its adoption, the vote resulted as follows:

AYES: Mancuso, Renninger, Bedell, Daniel, Jagger, Kline, Shubert

NAYS:

Motion carried.

DISCUSSION ITEMS

There were no discussion items.

BOARD COMMITTEES

BUILDING & GROUNDS

Mrs. Kline stated nothing to report.

FINANCE

Mr. Bedell stated the Finance Committee met prior to this meeting and the Fiscal Officer gave her reports and the library is within budget.

Mr. Bedell stated the Finance Committee recommends:

MOTION NO. 190617-5 APPROVE INTERFUND TRANSACTIONS

RESOLVED: That the Board of Trustees authorizes the Fiscal Officer to move:
\$9,430 from 101.0.51610 Hospitalization to 101.0.55500
Furniture/Equipment

This is to purchase a streamlined service for our patrons, giving them the ability to fax without a phone line by using data.

The roll being called on its adoption, the vote resulted as follows:

AYES: Renninger, Bedell, Daniel, Jagger, Kline, Mancuso, Shubert
NAYS:
Motion carried.

HUMAN RESOURCES

Mr. Mancuso stated the Human Resources Committee met at 6:00 pm to discuss annual staff pay increases.

Mr. Mancuso stated the Human Resources Committee recommends:

MOTION NO. 190617-6 APPROVE PAY RATE INCREASES

RESOLVED: That the Board of Trustees approves the following:

3 – 4% pay rate increase based on the employee’s evaluation score and to be effective Pay 14, 2019

The roll being called on its adoption, the vote resulted as follows:

AYES: Bedell, Daniel, Jagger, Kline, Mancuso, Renninger, Shubert
NAYS:
Motion carried

LEGISLATION/RULES

Mrs. Kline stated nothing to report.

LONG RANGE PLANNING

Mr. Renninger stated nothing to report.

TECHNOLOGY

Mr. Shubert stated nothing to report.

RECORDS COMMISSION

Mr. Shubert stated nothing to report.

NEW BUSINESS

MOTION NO. 190617-7 MOTION TO ADJOURN TO EXECUTIVE SESSION

Kline moved, Mancuso seconded:

RESOLVED: The Board of Trustees moves to adjourn into executive session to investigate charges or complaints against a public employee.

The roll being called on its adoption, the vote resulted as follows:

AYES: Daniel, Jagger, Kline, Mancuso, Renninger, Bedell, Shubert

NAYS:

Motion carried.

MOTION NO. 190617-8 MOTION TO RETURN TO OPEN SESSION

Renninger moved, Jagger seconded:

RESOLVED: That the Board of Trustees moves to return to open session.

All were in favor.

Motion carried.

MOTION NO. 190617-9 MOTION TO ADJOURN

Kline moved, Mancuso seconded to adjourn the meeting at 8:25pm.

All were in favor.

Motion carried.

Secretary

Board President

Linda Sutherland
Fiscal Officer