

**STOW-MUNROE FALLS PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR BOARD MEETING
Monday March 15, 2021**

CALL TO ORDER

The meeting was called to order at 6:34 pm by Tom Shubert, President.

PRESENT

Craig Mancuso, Vice President; Tom Shubert, President; David Renninger, Secretary
Richard Bedell, Pastor Brad Jagger, Angela Daniel, Sara Kline

ABSENT

OTHERS PRESENT

Gale Koritansky, Director; Linda Sutherland, Fiscal Officer

PUBLIC

No public comment.

ACTION ITEMS

MOTION NO. 210315-1 APPROVE FEBRUARY 15, 2021 MINUTES

Renninger moved, Jagger seconded:

RESOLVED: That the Board Minutes of February 15, 2021 regular meeting be accepted and approved.

The roll being called on its adoption, the vote resulted as follows:

AYES: Daniel, Jagger, Kline, Mancuso, Renninger, Bedell, Shubert

NAYS:

Motion carried.

FINANCE

MOTION NO. 210315-2 APPROVE FEBRUARY TREASURER’S REPORT

Kline moved, Renninger seconded:

RESOLVED: That the Board of Trustees approves the Treasurer’s Report for February 2021.

MTD Bank Report for Year 2021 Month 02 - STOW MUNROE FALLS PUB LIB

Bank	Description	Beg Mo Bal	Deposits	Withdrawals	Trans In	Trans Out	Balance
0001	MAIN CHECKING ACCOUNT	304,346.55	297,445.68	226,322.67	0.00	0.00	375,469.56
0002	PAYROLL CHECKING ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.00
0004	BUILDING PROJECT CHECKING ACCT	0.00	0.00	0.00	0.00	0.00	0.00
0009	IMPREST FUNDS	300.00	0.00	0.00	0.00	0.00	300.00
0020	CERTIFICATES OF DEPOSIT	0.00	0.00	0.00	0.00	0.00	0.00
0021	STAR OHIO - INVESTMENTS	919,986.42	64.08	0.00	0.00	0.00	920,050.50
0024	STAR OHIO BLDG - INVESTMENTS	80,306.06	5.59	0.00	0.00	0.00	80,311.65
0029	STAR PLUS OHIO - INVESTMENTS	535,602.90	28.77	0.00	0.00	0.00	535,631.67
8 Banks		1,840,541.93	297,544.12	226,322.67	0.00	0.00	1,911,763.38

The roll being called on its adoption, the vote resulted as follows:

AYES: Jagger, Kline, Mancuso, Renninger, Bedell, Daniel, Shubert

NAYS:

Motion carried.

PROGRAM

DIRECTOR’S REPORT

MOTION NO. 210315-3 ACCEPT THE DIRECTOR’S REPORT

Mancuso moved, Renninger seconded:

RESOLVED: That the Board of Trustees accepts the written Director’s report for the month of March 2021.

Mr. Mancuso asked the Director when the library would be returning to regular hours. After discussing the matter, the following was decided: effective March 22, 2021 the library will be opening from 10 – 8 Monday – Thursday; Friday and Saturday 10-5. Sundays will reopen when additional staff have been hired.

The roll being called on its adoption, the vote resulted as follows:

AYES: Kline, Mancuso, Renninger, Bedell, Daniel, Jagger, Shubert

NAYS:

Motion carried.

DISCUSSION ITEMS

BOARD COMMITTEES

BUILDING & GROUNDS

Mrs. Kline stated the HVAC unit located over the Circulation area will be examined.

FINANCE

Mr. Bedell stated the Finance Committee met this evening at 6:04 pm. Mr. Bedell stated the Fiscal Officer gave her reports and at the end of the year the library may have a carryover balance of \$1,900,000.

HUMAN RESOURCES

Mr. Mancuso stated nothing to report.

LEGISLATION/RULES

Mrs. Kline stated the Legislation/Rules Committee has nothing to report.

LONG RANGE PLANNING

Mr. Renninger stated the Long Range Planning Committee will meet in the fall and evaluate the parking lot issue.

TECHNOLOGY

Mr. Shubert stated nothing to report.

RECORDS COMMISSION

Mr. Shubert stated nothing to report.

NEW BUSINESS

MOTION NO. 210315-4 ACKNOWLEDGE LEAVE OF ABSENCE

Kline moved, Renninger seconded:

RESOLVED: That the Board of Trustees acknowledges the following:

Dawn Schafer, Medical Leave to begin February 12, 2021 through May 8, 2021, not to exceed twelve (12) workweeks

Per Employee Policy #030922-6 Family (Maternity/Paternity)/Medical Leave:

However, an employee may use this leave on an **intermittent basis** or **reduced leave schedule** (i.e., less than a full-time basis), when medically necessary or if the employee is needed to care for a family member with a serious medical condition.

The roll being called on its adoption, the vote resulted as follows:

AYES: Mancuso, Renninger, Bedell, Daniel, Jagger, Kline, Shubert

NAYS:

Motion carried.

MOTION NO. 210315-5 APPROVE MOVING FORWARD WITH CLEVNET

Kline moved, Renninger seconded:

RESOLVED: That the Library Board of Trustees approves to move forward with Clevnet consortium. Cleveland Public Library has 44 CLEVNET partners, making it one of the largest public library systems in the world that offers innovative online community and reference services.

The roll being called on its adoption, the vote resulted as follows:

AYES: Renninger, Bedell, Daniel, Jagger, Kline, Mancuso, Shubert

NAYS:

Motion carried.

MOTION NO. 210315-6 APPROVE HIRING TITAN LED LIGHTING SOLUTIONS

Kline moved, Mancuso seconded:

RESOLVED: That the Library Board of Trustees agrees to hire Titan LED Lighting Solutions to upgrade the current lighting system to LED throughout the library.

The roll being called on its adoption, the vote resulted as follows:

AYES: Bedell, Daniel, Jagger, Kline, Mancuso, Renninger

NAYS:

ABSTAINED: Shubert

Motion carried.

MOTION NO. 210315-7 ADJOURNMENT

Renninger moved, Bedell seconded to adjourn the meeting at 7:43pm.

All were in favor.

Motion carried.

Secretary

Board President

Linda Sutherland
Fiscal Officer