

**STOW-MUNROE FALLS PUBLIC LIBRARY  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING  
Monday March 18, 2019**

**CALL TO ORDER**

The meeting was called to order at 7:04 pm by Tom Shubert, President.

**PRESENT**

Craig Mancuso, Vice President; Tom Shubert, President; Sara Kline, Richard Bedell, Pastor Brad Jagger (7:15), Angela Daniel

**ABSENT**

David Renninger, Secretary; Doug Dotterer, Director

**OTHERS PRESENT**

Linda Sutherland, Fiscal Officer

**PUBLIC**

No public comment.

**ACTION ITEMS**

**MOTION NO. 190318-1 APPROVE FEBRUARY 18, 2019 MINUTES**

Kline moved, Mancuso seconded:

RESOLVED: That the Board Minutes of February 18, 2019 regular meeting be accepted and approved.

The roll being called on its adoption, the vote resulted as follows:

AYES: Kline, Mancuso, Bedell, Daniel, Shubert

NAYS:

Motion carried.

**FINANCE**

**MOTION NO. 190318-2 APPROVE FEBRUARY TREASURER’S REPORT**

Kline moved, Mancuso seconded:

RESOLVED: That the Board of Trustees approves the Treasurer’s Report for February 2019.

MTD BANK REPORT FOR MONTH 02-STOW-MUNROE FALLS PUB LIB

BANK	DESCRIPTION	Begin Mo Bal	MTD Deposit	MTD Withdrawal	MTD Tran In	MTD Tran Out	Balance
1	MAIN CHECKING ACCOUNT	198,860.82	381,204.35	233,136.73	0.00	0.00	346,928.44
2	PAYROLL CHECKING ACCOUNT	0	0	0	0.00	0.00	0.00
4	BUILDING PROJECT CHECKING ACCT	0	0	0	0.00	0.00	0.00
9	IMPREST FUNDS	300.00	0	0	0.00	0.00	300.00
20	CERTIFICATES OF DEPOSIT	0	0	0	0.00	0.00	0.00
21	STAR OHIO - INVESTMENTS	310,119.85	606.89	0	0.00	0.00	310,726.74
24	STAR OHIO BLDG - INVESTMENTS	78,072.02	152.78	0	0.00	0.00	78,224.80
29	STAR PLUS OHIO - INVESTMENTS	521,381.23	1019.91	0	0.00	0.00	522,401.14
		<b>1,108,733.92</b>	<b>382,983.93</b>	<b>233,136.73</b>	<b>0.00</b>	<b>0.00</b>	<b>1,258,581.12</b>

The roll being called on its adoption, the vote resulted as follows:

AYES: Kline, Mancuso, Bedell, Daniel, Shubert

NAYS:

Motion carried.

**MOTION NO. 190318-3 APPROVE APPROPRIATION TRANSACTIONS**

Kline moved, Mancuso seconded:

RESOLVED: That the Board of Trustees authorizes the Fiscal Officer to Appropriate:

\$6,250 from general fund to 101.0.52900 other supplies

Ann Malthaner, Head of Marketing and Public Relations and her team did a presentation about the 2019 Summer Reading Program to the Rotary Club of Stow. The Rotary Club of Stow-Munroe Falls agreed to sponsor production of the 2019 Summer Reading back packs and tote bags for children, teen and adults.

The roll being called on its adoption, the vote resulted as follows:

AYES: Bedell, Daniel, Kline, Mancuso, Shubert

NAYS:

Motion carried.

## **PROGRAM**

### **DIRECTOR'S REPORT**

#### **MOTION NO. 190318-4 ACCEPT THE DIRECTOR'S REPORT**

Kline moved, Bedell seconded:

**RESOLVED:** That the Board of Trustees accepts the written Director's report for the months of February/March 2019.

Mrs. Sutherland stated there were several routine annual inspections:

SA Comunale; Simplex (Johnson Controls) and Stow Fire Department.

Mrs. Sutherland informed the Board that there were two incidents over the past week with a patron being disrespectful of staff and patrons using abusive, profane excessive loud language and gestures. After discussing the issue with Mr. Dotterer, Mrs. Sutherland has written a letter informing the individual that he is banned from the library for the next six (6) months.

The roll being called on its adoption, the vote resulted as follows:

**AYES:** Mancuso, Bedell, Daniel, Jagger, Kline, Shubert

**NAYS:**

Motion carried.

## **DISCUSSION ITEMS**

Mrs. Sutherland stated the Ohio Library Trustee Dinner this year is on April 25, 2019. The Trustees decided to forego the dinner this year because it conflicted with the Stow Munroe Falls Library Foundation Dessert Extravaganza which is their annual fund raiser for the library.

## **BOARD COMMITTEES**

### **BUILDING & GROUNDS**

Mrs. Kline stated nothing to report.

### **FINANCE**

Mr. Bedell stated the Finance Committee met this evening at 6:15. Mr. Bedell stated the Fiscal Officer submitted her reports and they were accepted as presented.

HUMAN RESOURCES

Mr. Mancuso stated nothing to report.

LEGISLATION/RULES

Mrs. Kline stated the Legislation/Rules Committee has nothing to report.

LONG RANGE PLANNING

Mr. Shubert stated the Long Range Planning Committee met on February 27, 2019. Unfortunately, the Trustees are unable to plan anything at this time until a property in question comes available.

TECHNOLOGY

Mr. Shubert stated nothing to report.

RECORDS COMMISSION

Mr. Shubert stated nothing to report.

**NEW BUSINESS**

There is no new business.

**MOTION NO. 190318-5    ADJOURNMENT**

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Kline moved, Bedell seconded to adjourn the meeting at 7:37pm.

All were in favor.

Motion carried.

Secretary

Board President

Linda Sutherland  
Fiscal Officer