

**STOW-MUNROE FALLS PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR BOARD MEETING
Monday September 16, 2019**

CALL TO ORDER

The meeting was called to order at 7:03 pm by President Tom Shubert.

PRESENT

Craig Mancuso, Vice President; David Renninger, Secretary; Tom Shubert, President; Pastor Brad Jagger, Rich Bedell, Angela Daniel

ABSENT

Sara Kline

OTHERS PRESENT

Doug Dotterer, Director; Linda Sutherland, Fiscal Officer

PUBLIC

There was no public present.

MINUTES

MOTION NO. 190916-1 APPROVE AUGUST 19, 2019 MINUTES

Bedell moved, Renninger seconded:

RESOLVED: That the Board Minutes of August 19, 2019 meeting be accepted and approved.

The roll being called on its adoption, the vote resulted as follows:

AYES: Daniel, Jagger, Mancuso, Renninger, Bedell, Shubert

NAYS:

Motion carried.

FINANCE

MOTION NO. 190916-2 APPROVE AUGUST TREASURER'S REPORT

Renninger moved, Bedell seconded:

RESOLVED: That the Board of Trustees approves the Treasurer's Report for August 2019.

MTD BANK REPORT FOR MONTH 08-STOW-MUNROE FALLS PUB LIB

BANK	DESCRIPTION	Begin Mo Bal	MTD Deposit	MTD Withdrawal	MTD Tran In	MTD Tran Out	Balance
1	MAIN CHECKING ACCOUNT	480,663.67	252,716.79	217,420.04	0.00	0.00	515,960.42
2	PAYROLL CHECKING ACCOUNT	0	0	0	0.00	0.00	0.00
4	BUILDING PROJECT CHECKING ACCT	0	0	0	0.00	0.00	0.00
9	IMPREST FUNDS	300.00	0	0	0.00	0.00	300.00
20	CERTIFICATES OF DEPOSIT	0	0	0	0.00	0.00	0.00
21	STAR OHIO - INVESTMENTS	313,996.80	604.22	0	0.00	0.00	314,601.02
24	STAR OHIO BLDG - INVESTMENTS	79,048.03	152.11	0	0.00	0.00	79,200.14
29	STAR PLUS OHIO - INVESTMENTS	527,957.39	1025.84	0	0.00	0.00	528,983.23
		1,401,965.89	254,498.96	217,420.04	0.00	0.00	1,439,044.81

The roll being called on its adoption, the vote resulted as follows:

AYES: Jagger, Mancuso, Renninger, Bedell, Daniel, Shubert

NAYS:

Motion carried.

MOTION NO. 190916-3 ACKNOWLEDGE OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES

Mancuso moved, Renninger seconded:

RESOLVED: That the Board of Trustees acknowledges an increase of \$18,417.76 in 2019 public library funds per Official Certificate of Estimated Resources dated August 5, 2019. (See copy attached.)

The roll being called on its adoption, the vote resulted as follows:

AYES: Mancuso, Renninger, Bedell, Daniel, Jagger, Shubert

NAYS:

Motion carried.

MOTION NO. 190916-4 ADVANCES OF LOCAL TAXES

Mancuso moved, Jagger seconded:

RESOLVED: Now, therefore be it resolved by the Board of Trustees of the Stow-Munroe Falls Public Library:

Section I. That the Auditor of Summit County be, and she is hereby, requested to issue an order to the Treasurer of Summit County to pay the Fiscal Officer of this Library Board such funds as may be available for distribution by said County Treasurer.

Section II. That the Fiscal Officer be, and she is hereby, authorized to sign the necessary documents to secure such advances and also the secondary documents to secure the semi-annual settlement with the County Treasurer during the calendar year 2020.

Section III. That the authorization herein conferred shall extend to any advances that may be requested during the calendar year 2020.

Section IV. That the Fiscal Officer of the Library Board be, and she is hereby, authorized and directed to certify and send a copy of this resolution to the County Auditor as may be necessary to make this resolution effective.

The roll being called on its adoption, the vote resulted as follows:

AYES: Renninger, Bedell, Daniel, Jagger, Mancuso, Shubert

NAYS:

Motion carried.

MOTION NO. 190916-5 ACCEPT SUMMIT COUNTY BUDGET COMMISSION CERTIFICATION

Renninger moved, Bedell seconded:

RESOLVED: That the Board of Trustees accepts the amounts and rates as determined by the Budget Commission, as shown on the tax levy certificate. Please see attached copy.

The roll being called on its adoption, the vote resulted as follows:

AYES: Bedell, Daniel, Jagger, Mancuso, Renninger, Shubert

NAYS:

Motion carried.

PROGRAM

DIRECTOR’S REPORT

MOTION NO. 190916-6 ACCEPT DIRECTOR’S REPORT

Bedell moved, Mancuso seconded:

RESOLVED: That the Board of Trustees accepts the written Director’s report for the months of July and August 2019.

Mr. Dotterer stated the following:

- Thanks to Kristin Casale the Touch a Truck Program at the library on Saturday September 14, 2019 turned out great.
- Cleaning the furniture throughout the library and the carpets in the Stow-Munroe Falls meeting room.
- Stow-Munroe Falls Public Library Story Walk Project Proposal - Library working with Stow City Center to add story book signage along the walking path.

The roll being called on its adoption, the vote resulted as follows:

AYES: Daniel, Jagger, Mancuso, Renninger, Bedell, Shubert

NAYS:

Motion carried.

DISCUSSION ITEMS

Mr. Renninger stated when he dropped by the library in the past week, he noticed an individual talking to patrons who were coming into the library about signing a petition. After the Board discussed this matter, they requested the Director to ask for a legal opinion from the County of Summit Prosecuting Attorney regarding political solicitation.

BOARD COMMITTEES

BUILDING & GROUNDS

Mr. Shubert stated nothing to report.

FINANCE

Mr. Bedell stated the Finance Committee met prior to the Board meeting. Mr. Bedell stated the Finance Committee reviewed the financial reports and accepted the reports as presented by the Fiscal Officer.

HUMAN RESOURCES

Mr. Mancuso stated nothing to report.

LEGISLATION/RULES

Mr. Shubert stated nothing to report.

LONG RANGE PLANNING

Mr. Renninger stated nothing to report.

TECHNOLOGY

Mr. Shubert stated nothing to report.

RECORDS COMMISSION

Mr. Shubert stated the Records Commission Committee will meet prior to the October Library Board Meeting.

NEW BUSINESS

MOTION NO. 190916-7 ACKNOWLEDGE LEAVE OF ABSENCE

Mancuso moved, Jagger seconded:

RESOLVED: That the Boards of Trustees acknowledges the following:

Emily Adams, Medical Leave to begin October 11, 2019 through
January 3, 2020, not to exceed twelve (12) workweeks

Per Employee Policy #030922-6 Family (Maternity/Paternity)/Medical Leave:

However, an employee may use this leave on an **intermittent basis** or **reduced leave schedule** (i.e., less than a full-time basis), when medically necessary or if the employee is needed to care for a family member with a serious medical condition.

The roll being called on its adoption, the vote resulted as follows:

AYES: Jagger, Mancuso, Renninger, Bedell, Daniel, Shubert

NAYS:

Motion carried.

MOTION NO. 190916-8 ADJOURNMENT

Mancuso moved, Renninger seconded to adjourn the meeting at 7:30pm.

All were in favor.

Motion carried.

Secretary

Board President

Linda Sutherland
Fiscal Officer

AMENDMENT 2
Amended: LG Estimate

Akron, Ohio
August 5, 2019

AMENDED
OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES
Revised Code, Section 5705.35

STOW MUNROE FALLS PUBLIC LIBRARY

The Budget Commission of Summit County, Ohio, hereby makes
this Certificate for the Fiscal Year beginning January 1, 2019,
which shall govern the total of appropriations by fund.

FUND TYPE Fund Class Fund Name	ACTUAL UNENCUMBERED BALANCE January 1, 2019	PT=Property Tax: real estate, personal property, homestead and rollback. LG=Library Local Government (Public Library Fund). TR=Transfer-in O=Other revenue	TOTAL ESTIMATED AVAILABLE RESOURCES
GOVERNMENTAL TYPE			
101 General	1,019,166.31	1,860,360.00 PT 1,213,418.76 LG	119,000.00 O 4,211,945.07
SPECIAL REVENUE			
Target	82.51		82.51
	0.00		0.00
Accumulated Benefits	64,000.00		64,000.00
TOTAL SPECIAL REVENUE	64,082.51	0.00	64,082.51
CAPITAL PROJECT			
401 Building	50,523.23		0.00 O 50,523.23
			0.00
TOTAL CAPITAL PROJECT	50,523.23	0.00	50,523.23
FIDUCIARY			
TRUST and AGENCY			
	0.00		0.00
	0.00		0.00
TOTAL TRUST and AGENCY	0.00	0.00	0.00
ALL FUNDS	1,133,772.05	3,073,778.76	119,000.00 0.00 0.00 4,326,550.81

The Budget Commission further certifies that its action on the foregoing budget and Tax Equalization estimate of the rate of each tax necessary to be levied within and without the 10 mill limitation is set forth in the proper columns of Schedule B, and the total amount approved for each fund must govern the amount of appropriation from such fund.

This Certificate has been Approved
by the Summit County Fiscal Office

August 5, 2019
Date



Joshua A. Brickner
Joshua A. Brickner
Secretary of Budget Commission

SUMMIT COUNTY BUDGET COMMISSION CERTIFICATION OF TAX LEVY
(ORC Sections 5705.34 & 5705.35)

POLITICAL ENTITY: **STOW-MUNROE FALLS LIBRARY (Summit & Portage Counties)**
ESTIMATE

Tax Year 2019/Collection Year 2020

THE VALUATIONS AND TAX RATES REFLECT TAX YEAR 2018/COLLECTION YEAR 2019

LEVIES INSIDE and OUTSIDE 10 MILL LIMITATION, INCLUSIVE OF DEBT LEVIES

Date: September 5, 2019

	SUMMIT	PORTAGE	TOTAL
1. RES/AG REAL VALUE	771,021,430	4,007,030	775,028,460
2. OTHER REAL VALUE	203,258,460	27,100	203,285,560
3. TOTAL RES/AG & OTHER REAL VALUE	974,279,890	4,034,130	978,314,020
4. PUBLIC UTILITY PERSONAL VALUE	14,090,460	59,430	14,149,890
5. TOTAL REAL & PUBLIC UTILITY VALUE	988,370,350	4,093,560	992,463,910

THIS ESTIMATE REFLECTS LESS THE PENDING EXEMPTION ADJUSTED VALUATION
RES/AG REAL PENDING EXEMPTION 53,990
OTHER REAL PENDING EXEMPTION 718,990
TOTAL REAL & PU LESS PENDING EXEMPTION VALUE 991,690,830

FUND TYPE CLT FUND #	PURPOSE	Authorized by the Voters on Ballot MO/DA/YR	Number of Years Levy to Run	Tax Year	Collection Year	Maximum Rate Authorized to be Levied	REDUCTION FACTOR		EFFECTIVE RATE TO BE LEVIED		RES/AG	OTHER	PUBLIC UTILITY	TOTAL	ROLL BACK
				Begins/Ends	Begins/Ends		RES/AG OTHER	RES/AG OTHER							
GENERAL 01 00	Current Expense	Replace/Inc. 05/04/10	Cont.	10/NA	11/NA	2.00	0.078499 0.003337	1.843002 1.993326			\$1,428,279	\$403,781	\$28,300	\$1,860,360	Y
TOTALS						2.00		1.843002 1.993326			\$1,428,279	\$403,781	\$28,300	\$1,860,360	

NOTE: The ROLLBACK column added to this certificate represents the recently passed state budget, beginning with tax year 2013 the ten and two and one-half percent rollbacks will no longer apply to new levies that are enacted after the August 2013 election. These non-qualifying levies include additional levies, the increase portion of renewal with increase levies, and the full effective millage of replacement levies. Levies that will continue to qualify for application of the rollbacks are levies approved at or before the August 2013 election, inside and charter millage as they appear on the 2013 tax list, renewals of qualified levies, and the substitute of qualified school district emergency levies under Revised Code section 5705.199. In this column the Y indicates the levy qualifies for the 10% and 2 1/2% rollback. The N indicates the levy does not qualify for the 10% and 2 1/2% rollback.