

SMF Public Library Foundation

Job Description

The primary goal of the SMFPL Foundation is to provide funds for significant projects that enhance the mission of the Library and to build an endowment that will carry on its legacy. These funds raised allow us to complete these projects in lieu of using tax-payer dollars. As such, the main responsibility of a member is to help implement the Board's long-range strategic plan, participate in fundraising activities, help increase community awareness about the Board and its work and assist in increasing the funds held in the endowment.

Board members are expected to attend monthly meetings, serve on one or more sub-committees, assist with fundraisers, and participate in retreats, forums, or other informative gatherings to further enhance their ability to solicit donations for the foundation. The term of a board member is three (3) years, with the option to serve a second term.

A prospective board member should possess the following attributes:

- The ability to support the Foundation's mission with use of their time, talent and treasure.
- Leadership skills, ability to help Board implement its strategic plan.
- Previous experience on boards preferred, but not required
- Dependable, able to attend majority of the Board's monthly meetings
- Strong communication skills
- Ability to collaborate with others
- Work for the good of the whole organization without personal agenda or gain
- Be a resident of Summit County